

**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

**Premises licence number**

NWL20245

**Part 1 – Premises details**

**Postal address of premises, or if none, ordnance survey map reference or description**

Bunka, 60a Market Street, Ashby de la Zouch

**Post town**  
Leicestershire

**Post code**  
LE65 1AN

**Telephone number**  
01530 412300

**Where the licence is time limited the dates**

**Licensable activities authorised by the licence**

1. The sale by retail of alcohol for consumption on and off the premises.
2. Late night refreshment – indoors.
3. Performance of live music indoors.
4. Playing of recorded music indoors.
5. Performance of dance indoors.
6. Entertainment of a similar description to that falling within 3, 4 and 5 above indoors.
7. Provision of facilities for making music indoors.
8. Provision of facilities for dancing indoors.
9. Provision of facilities for entertainment of a similar description to that falling within 7 and 8 above indoors.

**The time the licence authorises the carrying out of licensable activities****The sale by retail of alcohol for consumption on and off the premises:**

Monday to Wednesday, other than Christmas Day, Good Friday or New Year's Eve, 10.00am to 11.00pm.

Thursday, other than Christmas Day, Good Friday or New Year's Eve, 10.00am to 12.00 midnight.

Friday and Saturday, other than Christmas Day, Good Friday or New Year's Eve, 10.00am to 2.00am the following morning.

On Sundays, other than Christmas Day or New Year's Eve, 12.00 noon to 10.30pm.

On Good Friday, 12.00 noon to 10.30pm

On Christmas Day, 12.00 noon to 3.00pm and 7.00pm to 10.30pm

On New Year's Eve on a Sunday, 12.00 noon to 10.30pm

On New Year's Eve from the end of permitted hours on New Year's Eve to the start of the permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31<sup>st</sup> December).

**Late Night Refreshment:**

Until 30 minutes after the end of the hours permitted for the sale by retail of alcohol.

**Performance of live music:**

Monday to Wednesday – 9.00am to 12.00 midnight

Thursday to Saturday – 9.00am to 2.00am the following morning

From the end of permitted hours on New Year's Eve to the start of permitted hours the following day

No time restrictions in relation to entertainment which is not public but is promoted for private gain.

**Playing of recorded music indoors:**

No time restrictions.

**Performance of dance indoors:**

Monday to Wednesday – 9.00am to 12.00 midnight

Thursday to Saturday – 9.00am to 2.00am the following morning

From the end of permitted hours on New Year's Eve to the start of permitted hours the following day

No time restrictions in relation to entertainment which is not public but is promoted for private gain.

**Entertainment of a similar description:**

Monday to Wednesday – 9.00am to 12.00 midnight

Thursday to Saturday – 9.00am to 2.00am the following morning  
From the end of permitted hours on New Year's Eve to the start of permitted hours the following day  
No time restrictions in relation to entertainment which is not public but is promoted for private gain.

**Provision of facilities for making music:**

Monday to Wednesday – 9.00am to 12.00 midnight  
Thursday to Saturday – 9.00am to 2.00am the following morning  
From the end of permitted hours on New Year's Eve to the start of permitted hours the following day  
No time restrictions in relation to entertainment which is not public but is promoted for private gain.

**Provision of facilities for dancing indoors:**

Monday to Wednesday – 9.00am to 12.00 midnight  
Thursday to Saturday – 9.00am to 2.00am the following morning  
From the end of permitted hours on New Year's Eve to the start of permitted hours the following day  
No time restrictions in relation to entertainment which is not public but is promoted for private gain.

**Provision of facilities for entertainment of a similar description:**

Monday to Wednesday – 9.00am to 12.00 midnight  
Thursday to Saturday – 9.00am to 2.00am the following morning  
From the end of permitted hours on New Year's Eve to the start of permitted hours the following day  
No time restrictions in relation to entertainment which is not public but is promoted for private gain.

**The opening hours of the premises**

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

The sale by retail of alcohol for consumption on and off the premises.

**Part 2**

**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence**

Mr Nathan Wesley Brown  
5 Victoria Drive  
Woodville  
Swadlincote  
Derbys  
DE11 8DY

Tel. No: 01283 760359

**Registered number of holder, for example company number, charity number (where applicable)**

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

Mr Mark Lewis  
26 Linton Road  
Castle Gresley  
Swadlincote  
Derbyshire  
DE11 9HU

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal Licence Number of Designated Premises Supervisor: SDDC/006848  
Issuing authority: South Derbyshire District Council

**Dated: 25<sup>th</sup> September 2012**

**Andrew Cooper  
Licensing Enforcement Officer**

## Annex 1 – Mandatory conditions

1. No supply of alcohol may be made under the premises licence;
  - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol must be made or authorised by a person who holds a personal licence.

Mandatory conditions coming into force from 6<sup>th</sup> April 2010:

1. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.  
  
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
  - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—
    - (i) the outcome of a race, competition or other event or process, or
    - (ii) the likelihood of anything occurring or not occurring;
  - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

Mandatory conditions coming into force from 1<sup>st</sup> October 2010:

1. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.  
  
(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
2. The responsible person shall ensure that –
  - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml; and
  - (b) customers are made aware of the availability of these measures.

## Annex 2 – Conditions consistent with the operating schedule

1. The permitted hours stated above for the sale of alcohol do not prohibit:
  - a) During the first twenty minutes after the above hours the consumption of alcohol on the premises;
  - b) During the first twenty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
  - c) During the first thirty minutes after the above hours the consumption of the alcohol on the premises by the persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;
  - d) Consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
  - e) The ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
  - f) The sale of alcohol to a trader or club for the purposes of the trade or club;
  - g) The sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
  - h) The taking of alcohol from the premises by a person residing there; or
  - i) The supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or
  - j) The supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.
2. In relation to the morning on which summer time begins and the permitted hours for the sale of alcohol, this condition shall have effect with the substitution of references to 3.00am for references to 2.00am.
3. The sale of alcohol must be ancillary to the use of the premises for music and dancing and substantial refreshment.
4. Alcohol may be sold or supplied to persons taking table meals in the premises in a part of the premises usually set apart for the service of such persons and for the consumption by such a person in that part of the premises as an ancillary to his meal during the following times: -

Monday to Saturday, other than Christmas Day, Good Friday or New Year's Eve, 10.00am to 12.00 midnight.

On Sundays, other than Christmas Day or New Year's Eve, 12.00 noon to 11.30pm.

On Good Friday, 12.00 noon to 11.30pm

On Christmas Day, 3.00pm to 11.30pm

On New Year's Eve on a Sunday, 12.00 noon to 11.30pm

On New Year's Eve from the end of permitted hours on New Year's Eve to the start of the permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31<sup>st</sup> December).

For other purposes, or in other parts of the premises, the normal permitted hours as set out at page 2 of this licence shall continue to apply.

5. The permitted hours for the sale of alcohol shall end at midnight on Friday and Saturday where music and dancing is not provided after midnight; and on any Friday or Saturday that music and dancing end between midnight and two o'clock in the morning, the permitted hours for the sale of alcohol shall end when the music and dancing end.
6. Dancing, music or any other entertainment of the like kind which is not a public entertainment but is promoted for private gain (Section 2 of the Private Places of Entertainment (Licensing) Act 1967) may be provided without time restriction.
7. The musical amplification system shall have an in-line electronic noise limiter fitted and be set to the satisfaction of the District Council's Head of Environmental Protection.
8. All openings to the main building shall be acoustically treated to the satisfaction of the Head of Environmental Protection.
9. The capacity, including those employed in the premises, shall not exceed:

Closely seated	Seated at tables	Seated at tables with dancing	Disco	Ballroom Dancing
		390	390	

Total capacity not to exceed 390.

10. In the conditions from this point onwards, the following terms or expressions have the meanings hereby assigned to them:

"authorised officer" means an officer of the District Council or Leicestershire Fire Service.

"Chief Constable" means the Chief Constable for the time being of the Leicestershire Constabulary.

"Chief Fire Officer" means the Chief Fire Officer for the time being of the Leicestershire County Council.

"child" means a person under the age of 16.

"Council" means North West Leicestershire District Council.

"entertainment" means a public entertainment and/or indoor sports entertainment.

"film exhibition" means any exhibition of moving pictures which is produced otherwise than by the simultaneous reception and exhibition of programmes included in a programme service (within the meaning of the Broadcasting Act 1990).

"indoor sports entertainment" means any sporting event comprising a contest, exhibition or display of any sport to which the public are invited as spectators.

"licensee" means the person to whom the licence to which these conditions are annexed has been granted or transferred by the Council



"open" in relation to premises means open for public or sports entertainment or theatrical performances and includes the whole of the time persons (other than those employed in the premises) are on the premises.

"performance" means an entertainment, film exhibition or stage play.

"premises" means the premises to which the licence relates.

"public entertainment" means any public dancing, music or other entertainment of the like kind.

"sport" means any game in which physical skill is the predominant factor and any form of physical recreation which is also engaged in for the purposes of completion or display, except dancing.

"stage play" has the same meaning as in the Theatres Act 1968 and includes every tragedy, comedy, farce, opera, burlesque, interlude, melodrama, pantomime or other entertainment of the stage, or any part thereof.

"the 1968 Act" means the Theatres Act 1968.

"the 1982 Act" means the Local Government (Miscellaneous Provisions) Act 1982.

"the 1987 Act" means the Fire Safety and Places and Sport Act 1987.

"the Guide" means the Guide to Fire Precautions in Existing Places of Entertainment and the Like Premises published by HMSO on behalf of the Home Office/Scottish Home and Health Department

11. Approvals, etc - The permission, approval, consent or satisfaction of the Council required for any purpose under these conditions shall if required be in writing and signified under the hand of the Central Support Manager of and any such permission, approval, consent or satisfaction may after reasonable notice according to the circumstances of the case be revoked in the same manner as it was given.
12. Without prejudice to the responsibilities of the licensee under the terms of the licence:
  - a) The licensee or some responsible person appointed by him in writing, not being a person under 18 years of age, shall be in charge of and upon the premises for the whole of the time the premises are open. The person for the time being in charge of the premises shall not engage in any duties which are likely to prevent him from being able to exercise proper supervision over the conduct of the premises.
  - b) Where the premises are managed by a person other than the licensee the licensee shall ensure that such person is familiar with the terms of the licence and these conditions.
  - c) Where the premises are sub-let the licensee shall notify the hirer(s) of the terms of the licence and these conditions in writing.
  - d) The licensee must be aware of certain entertainments or performances which can present additional dangers to the audience - those involving younger audiences from effects of over excitement and irrational behaviour and those comprising elderly people whose mobility may be impaired. In such circumstances he must ensure that there are sufficient numbers of competent and adequately trained staff to cover any emergency.

- e) The licensee or his representative shall be in direct control of any public address system which can override an entertainment or performance and be clearly heard in all parts of the premises.
  - f) Before the public is admitted to any entertainment or performance the licensee or his representative must carry out checks on exits, escape routes and the premises generally.
  - g) During the entertainment or performance the licensee or his representative is responsible for ensuring that where appropriate the safety curtain is lowered and raised.
  - h) The licensee is responsible for ensuring that fire instruction notices, fire fighting equipment, the fire alarm system and electrical and gas installations are adequately provided and maintained and furthermore examined regularly by a competent person to ensure that the equipment is maintained in a safe condition.
  - i) The licensee must ensure that all floor coverings, furniture and furnishings, scenery props, curtains, drapes and hangings meet the appropriate standards (see guidance note B)
13. The availability of access/egress for the disabled should be actively encouraged by licensees as appropriate to their premises. All permanent provisions must comply with the Building Regulations and British Standard 5588: Part 8 and to the satisfaction of the Council or its authorised officers. Where access/egress for disabled persons is provided the licensee must ensure that all his staff are aware of any additional precautions which are deemed necessary.
14. The licensee is responsible for training in respect of fire precautions and evacuation proceedings and must ensure that every member of staff is instructed and trained in the following:
- a) The action to be taken upon discovery of the fire.
  - b) The action to be taken upon hearing the fire alarm.
  - c) Raising the alarm, including the location of the alarm call point and alarm indicator panels.
  - d) The correct method of calling the fire brigade.
  - e) The location and use of fire fighting equipment.
  - f) Knowledge of escape routes, including any stairway not in regular use.
  - g) Knowledge of the method of operation of any special escape door fastenings.
  - h) Appreciation of the importance of fire doors and the need to close all doors at the time of a fire and on hearing the fire alarm.
  - i) The operation of all escape doors not in regular use to ensure that they function satisfactorily.
  - j) Evacuation of the building to an assembly point at a place of safety (to include reassuring the public and escorting them out of the premises).
  - k) Access/egress of disabled persons and any additional precautions which are deemed necessary.
15. It is particularly important that a licensee ensures that where, for operational reasons, staff are transferred to another part of the premises, they are made aware of the means of escape and fire procedures of the work area (including any additional responsibilities) if this differs from their permanent day station.
16. The licensee must keep records of staff training to include the names of the staff attending each practice drill and details of the training and instruction given. The following information must be recorded:

- i) Date of the instruction or exercise.
  - ii) Duration.
  - iii) Name of the person giving the instruction.
  - iv) Name of the person(s) receiving the instruction.
  - v) The nature of the instruction, training or drill.
17. The licensee or a competent person appointed by him must conduct a fire drill at least once a month. They must be attended by at least one third of the staff including any member who has been appointed since the previous practice drill or who has not attended a practice drill within the preceding three months. Where one off performances are given, all staff should be made aware of the duties prior to the event. Also he/she must be aware that where access/egress for disabled persons is provided that all staff are aware of any additional precautions deemed necessary.
  18. The licensee shall ensure that noise emitted from the premises shall not cause a nuisance to nearby occupiers or residents. Any form of amplification shall be controlled by the licensee so as to prevent such a nuisance. The Council, through its authorised officers, may at any time indicating in writing to the licensee, the maximum sound levels permitted to be emitted from the premises and the licensee on receipt of such notification shall forthwith comply with the requirements.
  19. A police officer or any authorised officer may enter the premises at any time when they are open, or there is a reason to believe an entertainment or performance is being, or about to be, given in any place where the licence is in force.
  20. The licensing conditions are covered by appropriate explanations. However, they cannot fully cover all eventualities and where further detail is required regarding the condition or areas not specified in the conditions, then the Guide should be used for reference.
  21. A log book must be maintained on the premises in which all the following records are kept:
    - a) Staff training.
    - b) Fire drills.
    - c) Emergency lighting tests in accordance with the current British Standard (see guidance note A).
    - d) Fire alarm tests in accordance with the current British Standard (see guidance note C).
    - e) Fire fighting equipment annual testing.
    - f) RCD testing.
  22. The Chief Constable or the police officer in charge may reasonably require the entertainment or performance to be suspended or the premises closed at any time for the preservation of the peace and the safety of the performers, contestants or other persons present.
  23. Nothing shall be acted, represented or recited or sung of a profane, licentious, obscene or indecent character.
  24. The premises shall not be used for striptease or entertainment of a like kind or dancing which involves nudity or the sexual stimulation of patrons save for that of topless pole dancing only. This condition does not apply to any entertainment that is an integral part of a licensed performance of a play.

## Hypnotism

25. Any exhibition, demonstration or performance (hereafter referred to as a "performance" of hypnotism (as defined in the Hypnotism Act 1952) on any person requires the express written consent of the Council and must comply with any attached conditions. The Council may consent either under the terms of public entertainments licence or under the provisions of the Hypnotism Act 1952.
26. An application for consent under condition 17 shall be in writing and signed by the applicant or his agent and shall normally be made not less than 28 days in advance of the performance concerned. This period may be reduced in the case of a hypnotist who has performed at the same venue within the last 3 years without any problems occurring. The Council will normally respond within 28 days; less where the hypnotist has previously performed at the same venue. The applicant must at the same time forward a copy of the application to the Chief Constable of police; and the Council may also copy it to the Chief Fire Officer if it considers this necessary.
27. The application shall contain the following:
- a) The name (both real and stage, if different) and address of the person who will give the performance (hereafter referred as the "hypnotist") along with details of their last three performances (where and when).
  - b) A statement as to whether, and if so giving full details thereof, the hypnotist has been previously refused, or had withdrawn, a consent by any licensing authority or been convicted of an offence under the Hypnotism Act 1952 or of an offence involving the breach of a condition regulating or prohibiting the giving of a performance of hypnotism on any person at a place licensed for public entertainment. (Refusal of consent by another authority does not necessarily indicate that the particular hypnotist is unacceptable and will not in itself prejudice the application).
28. The following conditions shall apply to any consent given:
- a) No poster, advertisement or programme for the performance which is likely to cause public offence shall be displayed, sold or supplied, by or on behalf of the licensee either at the premises or elsewhere.
  - b) Every poster, advertisement or programme for the performance which is displayed, sold or supplied shall include, clearly and legibly, the following statement:  
  
*"Volunteers, who must be aged 18 or over, can refuse at any point to continue taking part in the performance."*
  - c) The performance shall be covered to a minimum public liability insurance cover of £2 million. The hypnotist must provide evidence of this to the Council if requested; and it must be available for inspection at the performance. The hypnotist must sign an agreement indemnifying the Council from any claim which may arise from the activities.
  - d) The means of access between the auditorium and the stage for participants shall be properly lit and free from obstruction.

- e) A continuous white or yellow line shall be provided on the floor of any raised stage at a safe distance from the edge. This line shall run parallel with the edge of the stage for its whole width. The hypnotist shall inform all subjects that they must not cross the line while under hypnosis, unless specifically told to do so as part of the performance.
- f) Before starting the performance the hypnotist shall make a statement to the audience, in a serious manner, identifying those groups of people who should not volunteer to participate in it, explaining what volunteers might be asked to perform, informing the audience of the possible risks from embarrassment or anxiety, and emphasising that subjects may cease to participate at any time they wish. The following is a suggested statement, which might be amended as necessary to suit individual styles as long as the overall message remains the same:
 

*"I shall be looking for volunteers aged over 18 who are willing to be hypnotised and participate in the show. Anyone who comes forward should be prepared to take part in a range of entertaining hypnotic suggestions but can be assured that they will not be asked to do anything which is indecent, offensive or harmful. Volunteers need to be in normal physical and mental health and I must ask that no-one volunteers if they have a history of mental illness, are under the influence of alcohol or other drugs or are pregnant."*
- g) No form of coercion shall be used to persuade members of the audience to participate in the performance. In particular, hypnotists shall not use selection techniques which seek to identify and coerce onto the stage the most suggestible members of the audience without their prior knowledge of what is intended. Any use of such selection techniques (e.g. Asking members of the audience to clasp their hands together and asking those who cannot free them again to come onto the stage) should only be used when the audience is fully aware of what is intended and that participation is entirely voluntary at every stage.
- h) If volunteers are to remain hypnotised during an interval in the performance, one attendant for every 2 volunteers or two attendants, if the hypnotised volunteers number less than 10 and remain together in one room.
- i) The performance shall be so construed as not to be likely to cause offence to any person in the audience or any hypnotised subject.
- j) The performance shall be so conducted as not to be likely to cause harm, anxiety or distress to any person in the audience or any hypnotised subject. In particular, the performance shall not include:
  - i) any suggestion involving the age recession of a subject (i.e. Asking the subject to revert to an earlier age in their life; this does not prohibit the hypnotist from asking subjects to act as if they were a child, etc);
  - ii) any suggestion that the subject has lost something (e.g. a body part) which, if it really occurred, could cause considerable distress;
  - iii) any demonstration in which the subject is suspended between supports (so-called "catalepsy");
  - iv) the consumption of any harmful or noxious substance; and

- v) any demonstration of the power of hypnosis to block pain (e.g. pushing a needle through the skin)
- vi) The performance shall not include giving hypnotherapy or any other form of treatment.
- vii) All hypnotised subjects shall remain in the presence of the hypnotist and in the room where the performance takes place until all hypnotic suggestions have been removed.
- viii) All hypnotic or post-hypnotic suggestions shall be completely removed from the minds of the subjects and the audience before the performance ends. All hypnotised subjects shall have the suggestions removed both individually and collectively and the hypnotist shall confirm with each of them that they feel well and relaxed (the restriction on post-hypnotic suggestions does not prevent the hypnotist telling subjects that they will feel well and relaxed after the suggestions are removed).
- ix) The hypnotist shall remain available for at least 30 minutes after the show to help deal with any problems which might arise. (Such help might take the form of reassurance in the event of headaches or giddiness but this condition does not imply that the hypnotist is an appropriate person to treat anyone who is otherwise unwell.)
- x) Where a constable, an authorised officer of the Council or an authorised officer of the fire authority has reason to believe that a performance is being, or is about to be, given, he may enter the venue with a view to seeing whether the conditions on which approval for the performance was granted are being complied with.

### **Control over Activity on Premises**

- 29. No known prostitute or person in a state of intoxication shall be permitted to enter or remain on the premises except in the case of premises licensed for the sale of intoxicants to such extent as is permitted under the Licensing Act 1964 or Licensing Act 2003.
- 30. Where the premises are licensed for the sale of intoxicants or have a valid exemption from such licensing, they shall be sold to and consumed by the public only in refreshment rooms provided for the purpose and only when the premises are open. (Note. This condition does not authorise any extension of the permitted hours under the Licensing Acts).
- 31. Where the premises are not licensed for the sale of intoxicants and do not have a valid exemption from such licensing, no intoxicating liquor shall be brought into the premises.
- 32. Unless persons (other than those employed in the premises) are admitted to the premises without payment, no invitation to make any donation for any purpose shall, except with the consent of the Licensing Authority, be made to any person present on the premises when open to the public and no receptacle indicated as available for the placing of donations therein shall be exposed in any part of the premises to which the public has access.

33. No child apparently under the age of five years shall be admitted to the premises unless the child is accompanied by and in the charge of a parent or some other person who appears to have attained the age of sixteen years.
34. No child shall be employed on or about the premises. Provided that this condition shall not apply to any employment to which Sections 37-39 of the Children and Young Persons Act 1963 applies.
35. Arrangements shall be made to ensure that the person in charge of the premises is aware of the number of persons (including those employed in the premises) present on the premises at any one time, and that such information is available to any Authorised Officer, Fire Officer or any Police Officer on request.
36. The licensee must ensure that attendants are aware of the procedure in case of fire and notices relating to the procedure shall be prominently displayed in areas frequently by such staff.
37. The number of attendants on duty to assist persons (other than those employed in the premises) in entering or leaving the premises, shall, in any case, not be less than:
  - i) One for 250 such persons at venues with fixed seating for all or most of the audience
  - ii) One for 100 such persons at venues without seating for all or most of the audience
  - iii) One for 50 persons at venues without seating for all or most of the audience and where the audience is all or mainly comprised of persons under 16 years of age, and
  - iv) if the number of persons present on any upper floor or tier does not exceed 100, there shall be at least one additional attendant on duty on that floor or tier
  - v) if the number of persons present on any upper floor or tier exceeds one hundred there shall be at least two additional attendants on duty on that floor or tier
38. Such attendants shall not engage in any sales duties which involve the use of trays or similar equipment except during such times as the main lights are illuminated in the portion of the premises where persons (other than those employed in the premises) are assembled.
39. All attendants employed on the premises shall be provided with a uniform or distinctive clothing, or a distinctive armband and when on duty shall wear it. In particular, attendants shall not be permitted to wear fancy dress.
40. Persons in wheelchairs shall not be admitted to any entertainment or performance unless always in the care of a responsible person for the purpose of assisting them from the premises in the case of emergency.

### **The Premises**

41. No alterations or additions (whether temporary or permanent) shall be made to the structure, lighting, electrical, heating, ventilating, mechanical or other installations of or

in the premises, or the seating gangways, or other arrangements therein and no structure or apparatus shall be placed or fixed in or over any part of the premises where the public assemble except with the consent of the Licensing Authority and in accordance with any conditions attached to such consent.

42. All parts of the premises and the fittings and apparatus therein, including the lighting, electrical heating, ventilating, mechanical and other installations shall be maintained in good order and condition.
43. All floor coverings shall be secured in such a way as not to ruck up or cause obstruction. Mats over 10mm in thickness shall be sunk to floor level unless they are provided with a wide bevelled edge.
44. Gangways, doorways, corridors, staircases and external passageways satisfactory to the Licensing Authority in number, size and position shall be provided and maintained for the purpose of affording ready and ample means of safe egress from all parts of the premises. In premises such as roller discos or similar entertainments, suitable ramps from the hall to the exterior of the building must be provided.
45. All passages, courts, ramps and stairways to which persons have access, and which lead from the hall to outside the premises, shall at all times when persons are on the premises be kept free from obstructions.
46. Every door in the building for use by persons going from the hall to outside the building shall be so constructed and maintained as:-
  - i) To open outwards, unless the Licensing Authority is satisfied that this is impracticable in the circumstances of the particular case, and
  - ii) To open easily without the need for a key and fully in such manner that the door does not restrict the egress of persons, and
  - iii) A conspicuous notice "FIRE EXIT - DO NOT OBSTRUCT" shall be provided and maintained on the outside of any final exit door which otherwise might be obstructed.
47. All chains, padlocks, or other fastening devices for securing exit doors when the premises are not open, shall be removed by a responsible person before the premises are open and they shall not be replaced while the premises are open.
48. All doors and openings intended for the egress of persons (other than those employed in the premises) shall be provided with an EXIT sign, placed above the door or opening, conforming to the current British Standard Code of Practice.
49. Were it is considered necessary, a directional arrow showing the route of exit shall be incorporated.
50. Doors and openings not intended for the egress of persons (including those employed in the premises) shall have notices placed over or upon them indicating the use of the portion of the premises to which they lead, or bearing the words "PRIVATE" in accordance with the current British Standard Code of Practice.
51. All gangways in the hall, shall, while the premises are open, be kept free from obstruction, provided that persons in wheelchairs may be permitted, with consent of



the Licensing Authority or Chief Fire Officer, to sit in the auditorium in invalid chairs, other than petrol driven wheelchairs.

52. Curtains hung over doorways or across corridors shall not conceal exit notices, shall be parted in the middle and shall be hung so that they can be readily drawn aside, and so as to hang clear of the floor by at least 50mm.
53. Corridors shall not be used for storage purposes or as cloakrooms and no pegs for hanging hats, cloaks or other articles shall be placed in the corridor. Where cloakrooms are provided they shall be so situated that persons using them shall not interfere with the free use of any exit way.
54. The licensee shall throughout the whole time the premises are open to the public ensure that all passageways from exits out of the premises through any car park, passageways or other spaces leading to a public thoroughfare are kept entirely free from obstructions and that cars, bicycles or other vehicles are not parked in unauthorised places or in such a way as to obstruct or otherwise constitute a danger to persons leaving the premises.
55. No fastenings other than automatic "panic" bolts or other approved fittings shall be fitted to exit doors. These bolts shall be fitted and be of such a pattern that horizontal pressure on either bar will open the doors. The cross bars shall not be placed at a greater height than 1,000mm from the ground. Doors so fitted shall have a notice "PUSH BAR TO OPEN" in letters at least 100mm high and in accordance with the current British Standard Code of Practice affixed just above the bar.
56. If chains and padlocks are used to secure exit doors when persons (including those employed in the premises) are not on the premises, a chain board shall be provided in an approved position and before the admission of persons (including those employed in the premises) the chains and padlocks shall be hung upon such boards each in an allotted position.
57. A substantial continuous handrail shall be provided on both sides of every stairway or landing and to a ramp with a slope steeper than 1 in 10, at a height of 900mm above the floor and fixed in such a manner as not to project more than 85mm over the floor and in addition a central handrail shall be provided at the same height above the floor in every such stairway, landing or ramp, which is more than 2,650mm in width. Any handrail on the open staircase shall be properly guarded to prevent accidental falling between the steps and the handrail.
58. In all parts of the building to which persons (including those employed in the premises) are admitted and in all passages, courts, ramps and stairways to which persons (including those employed in the premises) have access and which lead from the auditorium to outside the premises, there shall be provided means of illumination by electricity or gas capable of illuminating those parts clearly (in these recommendations referred to as "general lighting").
59. In all parts of the building to which persons (including those employed in the premises) are admitted and in all passages, courts, ramps and stairways to which persons (including those employed in the premises) have access and which lead from the auditorium to outside the premises, there shall be provided means of illumination by electricity or gas capable of illuminating those parts clearly (in these recommendations referred to as "general lighting").

60. The means by which general lighting is controlled shall be so situated as to be easily and quickly accessible to those members of the staff who may be required to operate them.
61. The electrical installation to be inspected at the times prescribed by the Licensing Authority by a competent electrical engineer.
62. In addition to the general lighting, emergency lighting adequate to enable persons (including those employed in the premises) to see their way out of the premises without assistance from the general lighting shall be provided to the satisfaction of the Chief Fire Officer.
63. The emergency lighting shall be supplied from a source other than that which supplies the general lighting, but this shall not prohibit the use of trickle charged electric batteries supplied with electricity from the same source as the general lighting provided that the batteries are fully charged before persons (other than those employed in the premises) are admitted and that the capacity of the batteries is sufficient to supply at normal voltage the full load of the emergency lighting for not less than one/three hours\* as specified in the schedule. All new installations will require to have a three hour emergency lighting system.
64. All new, rewired or substantially altered emergency lighting system shall comply with the current edition of British Standard 5266 or where the standard is superseded, its replacement.
65. Emergency lighting systems are to be tested and serviced in accordance with the provisions of BS5266 or any replacement standard (see guidance note A) as appropriate and the results recorded in the log book.
66. The supply of electricity for spotlights, effects, lamps or other electrical apparatus for the production of lighting or optical effects shall be by way of a circuit or circuits not used for supplying electricity for the general lighting or the emergency lighting.
67. If there is a failure of the general lighting persons (other than those employed in the premises) shall, if the general lighting is not restored within half/one\* hour, be instructed to leave at the end of that time.
68. If there is a failure of the emergency lighting, all parts of the premises in which means of illumination are provided, other than the hall, shall immediately be clearly illuminated by the general lighting and if at the end of half an hour/one hour\* the emergency lighting is not restored, the hall shall be clearly illuminated by the general lighting and persons (other than those employed in the premises) shall be instructed to leave the premises immediately.  
  
\* The periods specified in 60 mean half an hour where the full load capacity duration of the installation as detailed in item 60 is one hour. If that capacity is three hours, vacation is required after one hour.
69. Adequate fire-fighting equipment of a type and in positions to the satisfaction of the Licensing Authority shall be provided, and maintained in proper working order and available for instant use.
70. All fire-fighting equipment shall be checked by the makers or recognised fire engineers **ANNUALLY** to ensure that equipment is maintained in an efficient working order.

71. All scenery, cloths, draperies, gauzes, floral decorations, properties, hangings, curtains (other than heavy wool or velvet), all fabric decorations and plywood or other thin wood shall be rendered flame-retardant either in course of manufacture or by the application of suitable solutions in accordance with the relevant British Standards and shall be so maintained to the satisfaction of the Licensing Authority or Chief Fire Officer (see guidance note B).
72. Temporary decorations shall not be permitted without the prior approval of the licensing authority to whom 14 days written notice must be given.
73. Smoking shall not be permitted in any dressing room or corridors thereto. Notices bearing the words "No Smoking" shall be displayed within the aforementioned areas.
74. No smoking is permitted on stage unless it is necessary or essential in connection with the performance, in which case the following criteria must be adhered to:-
- i) Suitable ashtrays are provided and filled with sand or water.
  - ii) While smoking is carried out on stage a member of staff is to be available in the wings with a suitable extinguisher.
  - iii) Under all other circumstances approval must be obtained from the licensing authority and 14 days' written notice must be given.
75. In any portion of the premises which is regularly used for a closely seated audience all seats shall be securely fixed to the floor.
76. In any portion of the premises which is occasionally used for a closely seated audience:-
- i) Chairs provided for a seated audience shall be battened together in lengths of not less than four or more than twelve chairs.
  - ii) There shall be unobstructed seatway, at least 300mm wide, measured between perpendiculars between the back of every seat and the front of any seat immediately behind it.
77. In the circumstances where more than 250 temporary seats are to be used in the auditorium the following arrangements should apply:-
- i) Chairs or other single seats should be secured together in lengths of not fewer than four seats and not more than twelve so that the seats cannot be separated from each other merely by pushing one or more seats in the row (the only exception being chairs in boxes or other approved enclosures); and
  - ii) Provision should be made for the rows of seating flanking the gangways to be fixed to the floor effectively preventing the individual seats or rows of seats from being dislodged into the gangways or from being toppled over, except that:-  
  
Only end seats of such rows need to be fixed to the floor if all seats in each row are secured together; or  
  
Only the end seats of each length of seating referred to in paragraph (i) above which form such rows need be fixed to the floor.

NOTE:

*In premises used only occasionally for closely seated audiences, where the fixing of seating to the floor is impractical or undesirable (e.g. on polished dance floors) the use of floor bars instead of floor screws may be permitted. Such floor bars should be no more than 25mm in height, have a cambered top surface so as to avoid the risk of tripping persons using the seatways, and should extend from the row to be fixed to at least two adjacent rows, but should not extend across any gangways.*

- iii) Where seating for more than 100 people is provided, a seating layout must be forwarded to the Council for approval at least 14 days before the event. A scale plan of the arrangements for seats, gangways and exits should be readily available for inspection at the premises.
78. Where temporary seating for less than 250 is proposed arrangements as detailed in (i) will be applicable and additional requirements as necessary in the circumstances of the case will be notified following an inspection. In order for approval and notification of works as necessary, 14 days notice must be given to the Council.
79. When a closely seated audience is present, no person shall be permitted to stand in any side gangway or in any gangway which intersects the seating or in front of exits or in front of entrances to toilets and no person in excess of the number calculated as follows shall be permitted to stand in rear gangways:-
- i) One row of persons is permitted to stand against the barrier providing the width of the gangway exceeds 1400mm and the calculating the number of persons who may stand in the row a width of 800mm shall be allowed for each person.
  - ii) Provided that the Licensing Authority or Chief Fire Officer may from time to time prohibit any standing whatsoever or vary the number of persons permitted to stand, by notice in writing to the licensee.
80. The space available for standing shall be indicated on the floor by broad white lines.
81. All rope barriers across gangways shall be fitted with automatic catches or slip connections and shall be so fixed as not to trail on the floor when parted.
82. The edges of steps and stairways shall be made conspicuous and all gangways, exit ways and the treads of steps and stairways shall have non-slip surfaces.
83. The electrical installation of the premises shall be adequately maintained and used in a safe manner, properly fitted with fuses of the correct size for the circuits concerned.
84. Any alterations, extensions or amendments to the electrical installation shall be carried out and maintained in accordance with the requirements of the current edition of the Institute of Electrical Engineers Regulations or if superseded, its replacement.
85. The licensee shall ensure that all electrical socket outlets used for the purpose below are protected at all times by one or more integral residual current devices (circuit breakers) having an adequate load current rating and rated residual operating current not exceeding 30 milliamps.

86. All electrical socket outlets in which spotlights or other stage lighting equipment are connected (except for socket outlets which are controlled by a properly installed stage lighting installation).
87. All socket outlets for use either with:-
  - i) Temporary or portable electrical equipment or in the vicinity of any stage area; or
  - ii) Any other electrical equipment used by live performance or the public.
88. The licensee shall ensure that the device(s) referred to in this condition are tested on a weekly basis and the facts of the test recorded in a log book. Defective devices shall be rectified immediately by a qualified engineer before any equipment is connected to the circuit(s) affected. The use of a non-integrated (temporary) device shall only be permitted in emergency situations, such as to secure the continuation of an entertainment which is in progress. Such non-integrated protection shall not be used on more than one consecutive occasion, unless specifically authorised by the Licensing Authority.
89. A notice showing details of how to call the Fire Service shall be prominently displayed in a convenient and conspicuous position.
90. A notice in the following terms shall be prominently displayed:-

**IN CASE OF FIRE CALL THE FIRE SERVICE**

The nearest telephone is situated

.....

Lift receiver and dial 999: when answered say "FIRE"

When connected to the Fire Service say:

"FIRE AT ....."

91. If any fire occurs on the premises, or if any report or alarm of fire is made or given, the Fire Service shall be called immediately.
92. No rubbish or wastepaper or other combustible material shall be deposited or allowed to accumulate on any stage, in any stage basement, fly gallery, scene dock, changing room, or other rooms, except with the prior written approval of the Licensing Authority or Chief Fire Officer. All parts of the premises, including yards and adjacent land under the control of the licensee shall be kept clean and tidy at all times.
93. Refuse shall be removed from the premises and deposited in suitable receptacles situated away from the building, at the conclusion of each function.
94. All ceilings in those parts of the premises to which persons (other than those employed in the premises) are admitted shall be inspected at least once in every five years by a building surveyor or structural engineer appointed by or on behalf of the licensee and a certificate concerning the condition of the ceilings shall after each inspection be sent by the licensee to the Council on a form supplied for the purpose.

95. Whilst any scaffolding is in position or before any substantial re-decoration is completed in any part of the premises to which persons (other than those employed in the premises) are admitted, the licensee shall have the ceiling of that part of the premises inspected to the extent that the ceiling is accessible notwithstanding that it may have been inspected within the last preceding five years.
96. The licensee shall give 14 days' previous notice to the Council and the Chief Fire Officer of any intention to erect scaffolding in the premises and of the time at which any inspection of the ceiling of the premises is to take place.
97. Suitable and sufficient sanitary accommodation shall be provided for both sexes separately approached, adequately screened and suitably signed, to the Council's satisfaction. The table appended as Annex A provides guidance as to acceptable standards.
98. Such accommodation shall be kept in good order and repair, properly cleansed and ventilated and adequately lit.
99. Washhand basins shall be provided with hot and cold running water (or water at a controlled temperature), soap and suitable means of drying.
100. Effective provision shall be made and maintained for the supply of fresh air in the premises, and any equipment, ducts etc kept clean and in proper working order.
101. Detailed instructions as to the working of an mechanical or automatic ventilation system shall be exhibited in a suitable position.
102. Electrical fire alarm systems, where appropriate, are to be installed and maintained in accordance with British Standard 5839 or, if superseded, its replacement.
103. Fire Alarm - The licensee to complete weekly and monthly tests as prescribed in guidance note C and the results of the tests are to be recorded in the log book.
104. The annual tests, as required by the Licensing Authority and specified in guidance note C, must be completed by a competent person.

### **Special Risks**

105. No real flame, candle or other naked light shall be used on any stage and/or functional area, provided that real flame, may, with the consent of the Licensing Authority or Chief Fire Officer be used where it is essential to the action as distinct from the atmosphere of a particular entertainment and if electrical substitutes cannot be used.
106. 21 days' previous notice in writing of intention to use real flame shall be given to the Licensing Authority and Chief Fire Officer indicating the manner in which the real flame is to be used.
107. Portable heating appliances whether of the LPG or paraffin type shall be extinguished and removed from any part of the premises where the public are admitted before the admission of any persons (other than those employed on the premises).
108. LPG used for heating, cooking or lighting shall be of a fixed type installation with cylinders stored outside the building and the gas piped into the premises through securely fixed metal piping, or armoured flexible piping.

109. No temporary or occasional use of LPG shall normally be allowed unless 28 days' notice has been given to the Licensing Authority and consent has been given in writing for its use. The licensee shall comply with any conditions, which may be imposed upon the grant of such consent.
110. In addition, the following must be complied with:
- i) Propane gas (normally in red cylinders) is prohibited for indoor use and is unacceptable for temporary installations.
  - iv) All cylinders must be at or about ground level.
  - iii) All cylinders must be kept in the vertical position and firmly secured at all times except during changing or removal.
  - iv) No trailing pipes, especially across floors are permitted and cylinders must be either contained within the appliance they serve, or immediately adjacent to it.
  - v) Only approved appliances conforming to the British Standards Specification shall be used. Their position must have due regard to combustible material, especially wooden structures, curtains and drapes.
  - vi) The use of LPG, its storage and changing of cylinders or bottles, shall be carried out in accordance with all relevant Codes of Practice and the manufacturer's or supplier's recommendations. Any cylinders not in use whether full or empty shall be kept outside the building.
  - vi) Adequate ventilation shall be provided and maintained to all rooms where LPG is stored or used.
  - vii) LPG cylinders or appliances shall not be used in any part of the premises to which the public has access, and in particular shall not be stored, kept or used in passageways, corridors or near exits required for escape.
111. All flammable substances including paraffin, petroleum spirit and liquefied petroleum gases (LPG) used for heating, cooking, lighting or any other purpose shall be stored and used in accordance with the requirements of the Dangerous Substances and Explosive Atmospheres Regulations 2001 and the associated Approved Codes of Practice.
112. No pyrotechnic, firearm, explosive or highly flammable substance shall be brought on the premises, or smoke or vapour generators used without the consent of the Licensing Authority to enable any necessary inspection to be carried out. The licensee shall comply with any conditions which may be imposed upon the grant of such consent.
113. Where it is intended to use in any entertainment or performance lasers, strobe lights, gaseous material, aerosols or any animal the licensee shall obtain the consent of the Council. 14 days written notice shall be given to the Licensing Authority and consent obtained. The licensee shall comply with any conditions which may be imposed upon the grant of such consent.
114. When consent is granted to use strobes the licensee should provide a warning in the foyer and programme to this effect.

115. Any laser system shall be installed maintained and operated in accordance with Manufacturer's Instructions and Guidance Note PM19 issued by the Health and Safety Executive and British Standard 4803 Part 3.



## ANNEX A

### INDOOR PUBLIC ENTERTAINMENT

#### PROVISION OF SANITARY ACCOMMODATION

#### 1. PREMISES WITH SIGNIFICANT DRINKING, EG. PUBS AND RESTAURANTS

No. of each sex	MALE WC	Urinal	FEMALE WC
100	1	4	2
200	2	8	4
300	3	12	5
400	4	16	6
500	5	20	7
600	5	24	8
700	6	28	9
800	6	32	10
900	6	36	11
1000	7	40	12

#### 2. PREMISES WITH NO SIGNIFICANT DRINKING

No. of each sex	MALE WC	Urinal		FEMALE WC
		Other	Theatre	
100	1	2	4	1
200	1	4	8	2
300	2	5	12	3
400	2	7	16	3
500	2	8	20	3
600	3	10	24	4
700	3	12	28	4
800	3	14	32	4
900	3	15	36	4
1000	3	17	40	5

Washhand basins to be provided on 1 per WC or range or urinal for both standards.

## **GUIDANCE NOTE A EMERGENCY LIGHTING**

### **1. Servicing**

#### **1.1 Testing and Maintenance**

Only the relevant parts of the following tests are to be completed in respect of the premises installation. Clarification and instruction, if required should be obtained from the installing, inspecting engineer.

##### **1.1.1 Supervision**

Regular servicing is essential. The occupier/owner of the premises should appoint a competent person to supervise the system. This person should be given sufficient authority to ensure the carrying out of any work necessary to maintain the system in correct operation.

#### **1.2 Batteries**

In all cases the manufacturer's instructions should be followed. It is particularly important that where applicable:-

- (a) The tops of batteries and their terminals are kept clean and unobstructed and that battery cases are periodically checked for leaks;
- (b) The electrolyte is at all times kept at the correct level as recommended by the manufacturer;
- (c) Any replacement battery should be compatible with the battery charger;
- (d) Any replacement cell should be compatible with the battery;
- (e) Any replacement battery charger should be compatible with the battery.

#### **1.3 Generators**

The manufacturer's instructions as given in the associated instruction manual or other literature should always be followed. It should be noted, however, that the failure of engines to start up readily often arises from poor maintenance or defects in the starting battery or in electromechanical apparatus, e.g. relays incorporated in the starting system.

Dust and damp, singly or in combination, can have an adverse effect on electromechanical apparatus and it is therefore important that a system of regular cleaning and, where necessary, adjustment is carried out.

Some parts of the starting system may be sited where they are subject to vibration and great care should therefore be taken in such instances to ensure that all connections are mechanically and electrically sound.

It is essential that air intakes and exhausts are unobstructed.

#### **1.4 Routine Inspections and Tests**

##### **1.4.1 General**

Because of the possibility of a failure of the normal lighting supply occurring shortly after a period of testing of the emergency lighting system or during the subsequent recharge period, all tests should wherever possible be undertaken at time of minimum risk.

Alternatively suitable temporary arrangements should be made until the batteries have been recharged.

Inspections and tests should be carried out at the following intervals as recommended in 1.4.2 to 1.4.6.

##### **(a) Daily**

- (b) Monthly
- (c) Six-monthly
- (d) Three-yearly
- (e) Subsequent annual test

#### 1.4.2 Daily

An inspection should be made every day to ascertain that:-

- (a) Any fault recorded in the log book has been given urgent attention and the action noted;
- (b) Every lamp in a maintained system is lit;
- (c) The main control or indicating panel of each central battery system or engine driven generator plant indicates normal operation;
- (d) Any fault found is recorded in the log book and the action taken noted.

#### 1.4.3 Monthly

An inspection should be made at monthly intervals in accordance with a systematic schedule. A model schedule is illustrated in Appendix C.

Tests should be carried out as follows:-

- (a) Each self-contained luminaire and internally illuminated exit sign should be energised from its battery by simulation of a failure of the supply to the normal lighting for a period sufficient only to ensure that each lamp is illuminated.

The period of simulated failure should not exceed one quarter of the rated duration of the luminaire or sign. During this period all luminaires and/or signs should be examined visually to ensure that they are functioning correctly.

At the end of this test period the supply to the normal lighting should be restored and any indicator lamp or device checked to ensure that it is showing that the normal supply has been restored.

- (b) Each central battery system should be energised from its battery by simulation of a failure of the supply to the normal lighting for a period sufficient only to ensure that each lamp is illuminated.

The period of simulated failure should not exceed one quarter of the rated duration of the battery.

During this period all luminaires and/or signs should be examined visually to ensure that they are functioning correctly.

If it is not possible to examine visually all luminaires and/or signs in this period, further tests should be made after the battery has been fully recharged.

At the end of each test period the supply to the normal lighting should be restored and any indicator lamp or device checked to ensure that it is showing that the normal supply has been restored. The charging arrangements should be checked for proper functioning.

- (c) Each engine-driven generating plant should be started up by a simulation of a failure of the supply to the normal lighting and allowed to energise the emergency lighting system for a continuous period of at least 1 h.

During this time all luminaires and/or signs should be examined visually to ensure that they are functioning correctly.

At the end of the test period the system should be restored to normal operation and the charging arrangements for the engine-starting battery checked for proper functioning. The fuel tanks should be left filled and the oil and coolant levels topped up as necessary.

Frequent starting of the plant followed by a few minutes on load is not recommended.

- (d) The engine of each engine-driven generating plant with back-up batteries should be prevented from starting.

The emergency lighting system should then be energised solely from the back-up battery by simulation of a failure of the supply to the normal lighting for a period sufficient only to ensure that the change-over from normal supply to battery is functioning properly. After this check the starting system of the engine should be returned to normal operation and the engine allowed to start up in the normal way to energise the emergency lighting system for a continuous period of at least 1 hour. During these periods all luminaires and/or signs should be examined visually to ensure that they are functioning correctly.

At the end of the test period the system should be restored to normal operation and the charging arrangements for the back-up and the engine starting batteries checked for proper functioning. The fuel tanks should be left filled and the oil and coolant levels topped up as necessary.

#### 1.4.4 Six-monthly

The monthly inspection (see 1.4.3) should be carried out and the following tests made:-

- (a) Each 3 h self-contained luminaire and internally illuminated sign should be energised from its battery for a continuous period of 1 h, by simulation of a failure of the supply to the normal lighting. If the luminaire is rated as having a duration of 1 h, then the period of simulated failure should be 15 min.

During this period all luminaires and/or signs should be examined visually to ensure that they are functioning correctly.

At the end of this test period the supply to the normal lighting should be restored and any indicator lamp or device checked to ensure that it is showing that the normal supply has been restored.

- (b) Each 3 h central battery system should be energised from its battery for a continuous period of 1 h by simulation of a failure of the supply to the normal lighting. If the

system is rated as having a duration of 1 h then the period of simulated failure should be 15 min.

During this period all luminaires and/or signs should be examined visually to ensure that they are functioning correctly.

At the end of the test period the supply to the normal lighting should be restored and any indicator lamp or device checked to ensure that it is showing that normal supply has been restored. The charging arrangements should be checked for proper functioning.

- (c) Each engine-driven plant should be tested in accordance with the monthly schedule detailed in 1.4.3(c).
- (d) The engine of each engine-driven generating plant with back-up battery should be prevented from starting. The emergency lighting system should then be energised solely from the back-up battery for a continuous period of 1 h by simulation of failure of the supply to the normal lighting.

The starting system of the engine should then be restored to normal operation and the engine allowed to start up in the normal way to energise the emergency lighting system for a further continuous period of 1 h.

During these periods all luminaires and/or signs should be examined visually to ensure that they are functioning correctly. At the end of the test period the system should be restored to normal operation and the charging arrangements for the back-up and engine-starting batteries checked for proper functioning. Any indicator lamp or device should then be checked to ensure that it is showing that the normal arrangements have been restored.

The fuel tanks should be left filled and the oil and the coolant levels topped up as necessary.

#### 1.4.5 **Three-yearly**

The monthly inspection (see 1.4.3) should be carried out and the following additional tests made:-

- (a) Each emergency lighting installation should be tested and inspected to ascertain compliance with this code (see Appendix C).
- (b) Each self-contained luminaire and/or internally illuminated sign should be tested for its full duration.

At the end of the test period the supply to the normal lighting should be restored and any indicator lamp or device checked to ensure that it is showing that normal supply has been restored.

- (c) Each central battery system should be tested for its full duration.

At the end of the test period the supply to the normal lighting should be restored and any indicator lamp or device checked to ensure that it is showing that normal supply has been restored. The charging arrangements should be checked for proper functioning.

- (d) Each generator back-up battery, where fitted, should be tested for its full duration.

At the end of the test period the system should be restored to normal operation and the charging arrangements for the back-up and the engine-starting batteries checked for proper functioning. Any indicator lamp or device should then be checked to ensure that it is showing that normal arrangements have been restored.

The fuel tanks should be left filled and the oil and coolant levels topped up as necessary.

#### 1.4.6 **Subsequent Annual Test**

For self-contained luminaires with sealed batteries, after the first yearly test the three yearly test should be carried out annually.

## **GUIDANCE NOTE B FIRE RETARDANT MATERIALS**

### **1. Advice on Furniture and Furnishings, and Synthetic Materials**

Furniture and furnishings which are easily ignited or demonstrate rapid spread of flame characteristics present a particular fire hazard and their presence should be a factor in determining the acceptability of escape routes and in particular of protected routes.

### **2. Upholstered Furniture**

- (a) It is recommended that upholstered furniture should only contain those filling materials specified in the Furniture and Furnishings (Fire) (Safety) Regulations 1988; and that invisible parts of permanent covers comply with the provisions of the Furniture and Furnishings (Fire) (Safety) (Amendment) Regulations 1989. The furniture should satisfy as a minimum standard Ignition Source 0 (cigarette test) of British Standard 5852: Part 1 and Ignition Source 5 (timber crib test) of British Standard 5852: part 2. However, it should be noted that British Standard 5852 does not test the resistance to ignition of the underside of the seating. In addition, where the cover material, or any barrier fabric, has been treated chemically to impart a degree of flame retardance, it should be subjected to the water soak test, as advocated in the Furniture and Furnishings (Fire) (Safety) Regulations 1988. The new standards should be applied when refurbishment and replacement takes place.
- (b) Application for consent for upholstered furniture should, where required, be made to the Licensing Authority in writing and should be accompanied by full details of the materials to be used and a certificate from an approved testing establishment. The Licensing Authority may, after consideration of specific circumstances of use, vary the level of ignition source which seating is required to meet.
- (c) All fixed and movable seating should be maintained free from tears, rips, etc, which would result in the filling being exposed.

### **3. Curtains, Drapes and Other Textile Hangings**

- (a) All curtains or drapes hung in places of entertainment should be of durably flame-retarded fabric or inherently flame-retarded fabric and should conform with British Standard 5867: Part 2 fabric type B. Curtains or drapes should not conceal notices and should be hung so as not to trail on the floor.
- (b) Attention is drawn to the Department of Environment test outlined in the "Department of the Environment Fire Retardant Specification No.7, Ignition Standards for Curtains". Fabrics should be tested using Ignition Source 5 (timber crib test) of British Standard 5852: Part 2. Licensees may wish to consider the use of this test which subjects curtains, hangings and drapes to a more searching indication of a material's performance in a fire situation. The appropriate procedure in British Standard 5651 should be completed prior to this test in respect of those fabrics which have been chemically treated.

### **4. Temporary decorations should not be used unless approved.**

- 5. Application for consent for all decorations, curtains and hangings should, where required, be made to the Licensing Authority in writing and should be accompanied by full details, including samples (not less than 1000mm x 500mm) of the material



proposed to be used and, in the case of temporary decorations, a statement as to the period for which it is desired to retain the decorations.

## 6. **Artificial and Dried Foliage**

- (a) It is not possible to assess dried or artificial foliage in terms of flame retarded fabrics using formal laboratory test methods. It is, however, recommended that these and similar items be subjected to ignition tests using small flaming sources comparable to those used for testing drapes and curtaining, as follows:-

A suitable small flaming ignition source, the match equivalent butane flame Ignition Source 1 specified in British Standard 5852: Part 1, should be applied to the treated leaves, flowers, etc of the sample for 20 seconds. Ignition is acceptable during the application of the igniting flame but, on its removal, flaming, whilst continuing locally, should not spread beyond the area first ignited.

- (b) As it has been found difficult to totally inhibit the production of flaming molten droplets or debris from the solid plastics parts of artificial foliage such as stems, the licensing authority should consider factors such as:-

- (i) The location;
- (ii) The ease of access by the public; and
- (iii) The overall amounts of artificial foliage present.

- 7(a) All artificial and dried foliage used for decorative purposes in public areas should be flame retardant treated. As flame retardant treatments can be adversely affected by contact with moisture (as this can cause recrystallisation on surfaces), periodic retreatment may be required to maintain the effectiveness of the flame retardant treatment and/or to maintain an acceptable appearance. The Licensing Authority should therefore consider a policy of reappraisal of such treated items.

- (b) Dried flowers and grasses should not be sprayed with hair lacquer or other like substance, as such treatment will only enhance the ease of ignition and rate of fire spread.

## GUIDANCE NOTE C FIRE ALARM TESTING AND MAINTENANCE

### 1. ROUTINE TESTING

#### 1.1 Commentary

Although modern fire alarm systems may incorporate a high degree of monitoring, so that faults are indicated automatically, it is still necessary for the responsible person nominated by the user to ensure that fault indications at the panel are identified for appropriate action. It is also vital for a regular test to be carried out to ensure that there has not been any major failure of the entire system, or a significant part of the system.

Routine testing of the system also provides an opportunity for occupants of the building to become, and remain, familiar with the fire alarm signal(s) that the system produces. In systems with staged alarms that incorporate an "Alert" and an "Evacuate" signal, both signals need to be operated on the occasion of each test to ensure that occupants are aware of the existence of both signals and their different meaning.

##### 1.1.1 Recommendations for weekly testing by the user

When testing the fire detection system, there may be a need to isolate ancillary outputs.

The following recommendations apply:

- (a) Every week, a manual call point should be operated during normal working hours. It should be confirmed that the control equipment is capable of processing a fire alarm signal and providing an output to fire alarm sounders, and to ensure that the fire alarm signal is correctly received at any alarm-receiving centre to which fire alarm signals are transmitted. It is not necessary to confirm that all fire alarm sounder circuits operate correctly at the time of this test.

**NOTE 1:** It is essential that any alarm receiving centre is contacted immediately before, and immediately after, the weekly test to ensure that unwanted alarms are avoided and that fire alarm signals are correctly received at the alarm receiving centre.

**NOTE 2:** The user needs to take account of the manufacturer's recommendations, particularly when battery powered devices are being tested, e.g. within radio-linked fire alarm systems.

- (b) The weekly test should be carried out at approximately the same time each week; instructions to occupants should then be that they should report any instance of poor audibility of the fire alarm signal. In systems with staged alarms incorporating an "Alert" and an "Evacuate" signal, the two signals should be operated, where practicable, sequentially in the order they would occur at the time of a fire (i.e. "Alert" and then "Evacuate").
- (c) In premises in which some employees only work during hours other than that at which the fire alarm system is normally tested, an additional test(s) should

be carried out at least once a month to ensure familiarity of these employees with the fire alarm signal(s).

- (d) A different manual call point should be used at the time of every weekly test, so that all manual call points in the building are tested in rotation over a prolonged period. There is no maximum limit for this period (e.g. in a system with 150 manual call points, the user will test each manual call point every 150 weeks). The result of the weekly test and the identify of the manual call point used should be recorded in the system log book.
- (e) The duration for which any fire alarm signal is given (other than solely at control and indicating equipment) at the time of the weekly test by the user should not normally exceed one minute, so that, in the event of a fire at the time of the weekly test, occupants will be warned by the prolonged operation of the fire alarm devices.
- (f) Voice alarm systems should be tested weekly in accordance with the recommendations of BS 5839-8.

#### 1.1.2 Recommendations for monthly attention by the user

The following recommendations apply:

- (a) If an automatically started emergency generator is used as part of the standby power supply it should be started up once each month by simulation of failure of the normal power supply and operated on-load for at least one hour. The test should be carried out in accordance with the instructions of the generator manufacturer, including instructions on the load that should be operated. At the end of the test, the fuel tanks should be left filled, and the oil and coolant levels should be checked and topped up as necessary.
- (b) If vented batteries are used as a standby power supply, a visual inspection of the batteries and their connections should be made to ensure that they are in good condition. Action should be taken to rectify any defect, including low electrolyte level.

NOTE: Care should be taken to ensure that any person undertaking these tasks is competent to do so safely and has the relevant technical knowledge and training.

## 1.2 Inspection and Servicing

### 1.2.1 Commentary

It is essential that the system is subject to periodic inspection and servicing so that unrevealed faults are identified, preventive measures can be taken to ensure the continued reliability of the system, false alarm problems are identified and suitably addressed, and that the user is made aware of any changes to the building that affect the protection afforded by the system.

Periodic inspection and servicing needs to be carried out by a competent person with specialist knowledge of fire detection and alarm systems, including knowledge of the causes of false alarms, sufficient information regarding the system, and adequate access to spares.

This will normally be an outside fire alarm servicing organisation; care needs to be taken to ensure that, if, for example, in-house employees are used for this task, they have equivalent competence to the technicians of a typical fire alarm servicing organisation. Competence of a fire alarm servicing organisation can be assured by the use of organisations that are third-party certificated, by a UKAS-certificated certification body, to carry out inspection and servicing of fire alarm systems.

#### 1.2.2 Recommendation for quarterly inspection of vented batteries

All vented batteries and their connections should be examined by a person competent in battery installation and maintenance technology. Electrolyte levels should be checked and topped up as necessary.

NOTE In many large premises and sites, in-house maintenance personnel may be competent to carry out this task.

#### 1.2.3 Recommendations for periodic inspection and test of the system

Some fire detection and fire alarm systems and components claim to include features that permit functions to be automatically monitored, and faults or warnings to be annunciated, or otherwise made available to authorised persons. In cases where this is proven, the recommendations for routine testing under this subclause and in 1.2.4 may be modified to omit testing which is proven to be unnecessary by the equipment manufacturer, provided it can be proven that the automatic monitoring achieves the same objective as the appropriate test recommended in this subclause and/or 1.2.4. In the case of detectors (all types), tests should ensure that products of combustion are capable of passing unhindered from the protected area to the sensing chamber/elements of the detector and not simply test the ability of the detector to sample/verify the status of the atmosphere already in the sensing chamber.

The recommendations in this clause should be carried out by a competent person. The period between successive inspection and servicing visits should be based upon a risk assessment, taking into account the type of system installed, the environment in which it operates and other factors that may affect the long term operation of the system. The recommended period between successive inspection and servicing visits should not exceed six months. If this recommendation is not implemented, it should be considered that the system is no longer compliant with this part of BS 5839.

The following recommendations are applicable:

- (a) The system log book should be examined. It should be ensured that any faults recorded have received appropriate attention.
- (b) A visual inspection should be made to check whether structural or occupancy changes have affected the compliance of the system with the recommendations of this standard for the siting of manual call points, automatic fire detectors and fire alarm devices. Particular care should be taken to verify whether:
  - (1) all manual call points remain unobstructed and conspicuous;
  - (2) any new exits have been created without the provision of an adjacent manual call point;

- (3) any new or relocated partitions have been erected within 500 mm horizontally of any automatic fire detector;
  - (4) any storage encroaches within 300 mm of ceilings, such as to obviate compliance;
  - (5) a clear space of 500 mm is maintained below each automatic fire detector, and that the ability of the detector to receive the stimulus that it has been designed to detect has not been impeded by other means;
  - (6) any changes to the use or occupancy of an area makes the existing types of automatic fire detector unsuitable for detection of fire or prone to unwanted alarms;
  - (7) any building alterations or extensions require additional fire detection and alarm equipment to be installed.
- (c) The records of false alarms should be checked. The rate of false alarms during the previous 12 months should be recorded. Action taken in respect of false alarms recorded should comply with the recommendations.
  - (d) The standby battery should be disconnected and full load alarm should be simulated.
  - (e) Batteries and their connections should be examined and momentarily load tested with the mains disconnected (other than those within devices such as manual call points, detectors and fire alarm sounders of a radio-linked system), to ensure that they are in good serviceable condition and not likely to fail before the next service visit. Vented batteries should be examined to ensure that the specific gravity of each cell is correct.
  - (f) The fire alarm functions of the control and indicating equipment should be checked by the operation of at least one detector or manual call point on each circuit. An entry should be made in the log book indicating which initiating devices have been used for these tests.
  - (g) The operation of the fire alarm devices should be checked.
  - (h) All controls and visual indicators at control and indicating equipment should be checked for correct operation.
  - (i) The operation of any facility for automatic transmission of alarm signals to an alarm receiving centre should be checked. Where more than one form of alarm signal can be transmitted (e.g. fire and fault signals), the correct transmission of each signal should be confirmed.
  - (j) All ancillary functions of the control and indicating equipment should be tested.
  - (k) All fault indicators and their circuits should be checked, where practicable, by simulation of fault conditions.
  - (l) All printers should be tested to ensure that they operate correctly and that characters are legible. It should be ensured that all printer consumables are

sufficient in quantity or condition to ensure that the printer can be expected to operate until the time of the next service visit.

- (m) Radio systems of all types should be serviced in accordance with the recommendations of the manufacturer.
- (n) All further checks and tests recommended by the manufacturer of the control and indicating equipment and other components of the system should be carried out.
- (o) On completion of the work, any outstanding defects should be reported to the responsible person, the system log book should be completed and a servicing certificate should be issued.

#### 1.2.4 Recommendations for inspection and test of the system over a 12 month period

In addition to the work recommended in 1.2.3 it is recommended that the following work be carried out every year.

NOTE 1: The work described may be carried out over the course of two or more service visits during each twelve month period.

- (a) The switch mechanism of every manual call point should be tested, either by removal of a frangible element, insertion of a test key or operation of the device as it would be operated in the event of fire.
- (b) All automatic fire detectors should be examined, as far as practicable, to ensure that they have not been damaged, painted, or otherwise adversely affected. Thereafter, every detector should be functionally tested. The tests used need prove only that the detectors are connected to the system, are operational and are capable of responding to the phenomena they are designed to detect.
- (c) Every heat detector should be functionally tested by means of a suitable heat source, unless operation of the detector in this manner would then necessitate replacement of part of all of the sensing element (e.g. as in fusible link point detectors or non-integrating line detectors). Special test arrangements will be required for fusible link heat detectors. The heat source should not have the potential to ignite a fire; live flame should not be used, and special equipment might be necessary in explosive atmospheres.
- (d) Point smoke detectors should be functionally tested by a method that confirms that smoke can enter the detector chamber and produce a fire alarm signal (e.g. by use of apparatus that generates simulated smoke or suitable aerosols around the detector). It should be ensured that the material used does not cause damage to, or affect the subsequent performance of, the detector; the manufacturer's guidance on suitable materials should be followed.
- (e) Optical beam smoke detectors should be functionally tested by introducing signal attenuation between the transmitter and receiver, either by use of an optical filter, smoke or simulated smoke.
- (f) Aspiring fire detection systems should be functionally tested by a method that confirms that smoke can enter the detector chamber and produce a fire alarm signal. It should be ensured that the material used does not cause damage to

or affect the subsequent performance of the detectors; the manufacturer's guidance on suitable materials should be followed.

Furthermore, appropriate testing should be performed to verify that smoke is able to enter each sampling point (or collection of sampling points that are recommended by the manufacturer to cover the same area as a point smoke detector).

This can be achieved by introducing smoke into each sampling point in turn and verifying a response at the detector. However, where access is restricted or other site conditions prevent this, other verification techniques should be employed such as:

- verifying transport time from furthest hole or a dedicated test point and comparing with previously recorded results to identify deviations;
- confirming that the flow monitoring is capable of detecting loss of a single sampling point (or collection of sampling points that are deemed to be acceptable for the risks involved);
- inspection of flow readings and comparing with previously recorded results to identify deviations which would indicate a loss of detection performance;
- measurement of the pressure at each sampling point and comparing with previously recorded results to identify deviations which would indicate a loss of detection performance.

The technique used is dependent on the particular features of the ASD technology, the risk and details of the specific application. Such techniques may also be supported by visual inspection of sampling points where this is possible but it is essential to verify that adequate detection performance is maintained. Details of the techniques used should be recorded and agreed with all parties.

NOTE 2: For further guidance see the BFPSA Code of Practice for Category 1 Aspirating Detection Systems.

- (g) Carbon monoxide fire detectors should be functionally tested by a method that confirms that carbon monoxide can enter the detector chamber and produce a fire alarm signal (e.g. by use of apparatus that generates carbon monoxide or a gas that has a similar effect on the electro-chemical cell as carbon monoxide).

**WARNING:** Carbon monoxide is a highly toxic gas, and suitable precautions should be taken in its use.

NOTE 3: It should be ensured that any test gas used does not cause damage to, or affect the subsequent performance of, the detector; the manufacturer's guidance on suitable test gases should be followed.

- (h) Flame detectors should be functionally tested by a method that confirms that the detector will respond to a suitable frequency of radiation and produce a fire alarm signal. The guidance of the manufacturer on testing of the detectors should be followed.

- (i) In fire detection systems that enable analogue values to be determined at the control and indicating equipment, it should be confirmed that each analogue value is within the range specified by the manufacturer.
- (j) Multi-sensor detectors should be operated by a method that confirms that products of combustion in the vicinity of the detector can reach the sensors and that a fire signal can be produced as appropriate. The guidance of the manufacturer on the manner in which the detector can be functionally tested effectively should be followed.
- (k) All fire alarm devices should be checked for correct operation. It should be confirmed that visual fire alarm devices are not obstructed from view and that their lenses are clean.
- (l) All unmonitored, permanently illuminated filament lamp indicators at control and indicating equipment should be replaced.
- (m) Radio signal strengths in radio-linked systems should be checked for adequacy.
- (n) A visual inspection should be made to confirm that all readily accessible cable fixings are secure and undamaged.
- (o) The cause and effect programme should be confirmed as being correct.
- (p) The standby power supply capacity should be checked to establish it remains suitable for continued service.
- (q) All further annual checks and tests recommended by the manufacturer of the control and indicating equipment and other components of the system should be carried out.

On completion of the work, any outstanding defects should be reported to the responsible person and a record of the inspection and test should be made on the servicing certificate.

**NOTE 4:** Since stimulus of the sensing element through introduction of the phenomena or surrogate phenomena which the above detectors are designed to detect forms part of the test, use of a test button or a test magnet (for example) or compliance with 1.2.4 (1) does not satisfy the recommendations given.

## **2. NON-ROUTINE ATTENTION**

### **2.1 Commentary**

The arrangements in Clause 1 are intended to maintain the system in operation under normal circumstances. However, from time to time, the fire alarm system is likely to require non-routine attention, including special maintenance. Non-routine maintenance includes:

- a special inspection of an existing fire alarm system when a new servicing organisation takes over servicing the system;
- repair of faults or damage;



- modification to take account of extensions, alterations, changes in occupancy or false alarms;
- action to address an unacceptable rate of false alarms;
- inspection and test of the system following a fire.

#### 2.1.1 Recommendations for special inspection on appointment of a new servicing organisation

The following recommendations apply:

- (a) When a servicing organisation takes over servicing arrangements for an existing system, a special inspection should be carried out, and existing records, where available, should be studied, to obtain sufficient information to be documented for effective future servicing of the system.
- (b) Major areas of non-compliance with this standard should be documented and identified to the responsible person appointed by the user. The classification of a non-compliance as major is subjective, but the following non-compliances should be regarded as major:

**NOTE 1:** It is not implied that non-compliances need to be rectified; this is a matter for the user to determine, based on the advice of the servicing organisation, the enforcing authorities, the insurer and any third-party advisers engaged by the user, as appropriate.

- (1) an inadequate number of call points to comply with the recommendations;
- (2) inadequate provision of fire detection to comply with the recommendations of this standard for the Category of system that the system was designed to meet;
- (3) sound pressure levels that fail to comply with the recommendations;
- (4) standby power supplies that fail to comply with the recommendations. The absence of any standby power supply should be highlighted to the responsible person, as systems that incorporate no standby power supply breach the Health and Safety (Safety Signs and Signals Regulations 1996 [1];
- (5) cabling with fire resistance that fails to comply with the recommendations;
- (6) monitoring of circuits that fail to comply with the recommendations;
- (7) standards of electrical safety such that the recommendations are not satisfied;
- (8) exposure to, or experience of, false alarms, such as to preclude compliance with Section 3;

- (9) changes in the use, layout and construction of the protected premises that may impact on the effectiveness of the system.
- (c) If no log book suitable for enabling compliance with the recommendations exists, a suitable log book should be provided by the servicing organisation.

### 2.1.2 Recommendations for arrangements for repair of faults or damage

The following recommendations apply:

- (a) Where maintenance is carried out by a third party, such as a fire alarm maintenance organisation, there should be an agreement for emergency call out to deal with any fault or damage that occurs to the system. The agreement for emergency call out to deal with any fault or damage that occurs to the system. The agreement should be such that, on a 24 hour basis, a technician of the maintenance organisation can normally attend the premises within eight hours of a call from the user.

NOTE: It is accepted that this might not be possible in very remote areas and certain off shore islands, in which case this should be regarded as a variation from the recommendations of this part of BS 5839 in respect of maintenance arrangements. This variation should be recorded in the system log book.

- (b) The name and telephone number of any third party responsible for maintenance of the system should be prominently displayed at the main control and indicating equipment, and the records and documentation as identified should be kept updated.
- (c) The user should record all faults or damage in the system log book, and should arrange for repair to be carried out as soon as possible.

## 2.2 Modifications to the system

### 2.2.1 Commentary

Modifications to the system can arise for a number of reasons. Examples include:

- extension of the system to protect areas of the building previously unprotected or newly constructed;
- change of detector type as a result of changes in occupancy or the occurrence of false alarms;
- re-siting of, or increase in the number of, detectors and/or fire alarm devices to take account of changes in the layout of the building;
- reconfiguration of the system (in hardware, software or both) to change the cause and effect logic in order to facilitate filtering of false alarms.

Since modification of a system effectively involves an element of re-design, responsibility for modification of a system needs to rest with a person who has a sufficient degree of design competence.

Even simple modification can give rise to the need for significant re-testing of the system. This is particularly true of software-controlled systems. For example, a

software change to facilitate a different cause and effect for a single automatic fire detector can result in the introduction of software errors that affect the operation of entirely non-related parts of the system.

It is possible in some systems, for modification of the system configuration to be carried out remotely, via a modem. Great care needs to be taken, regardless of whether modifications are undertaken on site or remotely, to ensure that;

- the system continues to comply in full with this part of BS 5839, or that existing non-compliances are not made more non-compliant; if new variations are introduced, it needs to be ensured that a new certificate, reflecting the variations, is issued;
- suitable tests are carried out at the protected premises to confirm that, after modification, the system operates as intended and that errors have not resulted in changes to other parts of the system;
- "as fitted" drawings and other records are updated as appropriate;
- details of the modification are documented and provided to the responsible person.

Although the modifications may often be carried out remotely by the maintenance organisation, it will be appropriate for a competent person from the maintenance organisation to visit the premises before the modification is carried out, to confirm the validity of the modification and consider its effect on compliance with this part of BS 5839. It might be necessary to visit the premises to undertake certain tests immediately after the modification has been carried out.

### 2.2.2 Recommendations applicable to all modification work

The following recommendations apply to all modification work, regardless of whether it is carried out on site or remotely.

- (a) Responsibility for modification of a fire alarm system should rest, ultimately, with a person who is competent in at least the basic principles of fire alarm system design and is conversant with this part of BS 5839.

NOTE: This person may, for example, be the original designer, or may be a competent representative of the user or maintenance organisation.

- (b) Before modifying a fire alarm system, care should be taken to ensure that the proposed modifications do not detrimentally affect the compliance of the system with fire safety legislation; where doubt exists, there should be consultation with the relevant enforcement authority.
- (c) The responsible person should be aware of, and agree, in writing, any modifications proposed for the system. Where appropriate, modifications should also be subject to the agreement of the enforcing authorities and/or insurers.
- (d) All components, circuits, system operations and site-specific software functions known to be affected by the modifications should be tested for correct operation following the modifications.

- (e) In addition to the tests recommended the following tests should be carried out to ensure that there is no adverse effect on the overall system:
- (1) if one or more devices have been added to or removed from a circuit, at least one other device on the same circuit should be tested;
  - (2) if the control equipment has been modified, at least one device on every circuit should be tested;
  - (3) if any additional load has been placed on the system, tests should be carried out to prove that the rating of the power supply unit and the capacity of the standby batteries remain adequate;
  - (4) if software has been modified, further random testing of other parts of the system should be carried out to ensure that seemingly unrelated parts of the system have not been adversely affected.

NOTE 2: The nature and extent of these test cannot be specified in this standard; this will depend on the nature and extent of the software changes and should be defined by the organisation responsible for the software changes.

- (f) On completion of the modifications, all "as fitted" drawings and other relevant system records should be updated as appropriate and made available with the system documentation.
- (g) On commissioning of the work and completion of the tests, a modification certificate should be issued, confirming that the work has been carried out in accordance with the recommendations of this part of BS 5839, or identifying any variations. A model modification certificate is set out in Annex G. Where responsibility for the compliance, or otherwise, of the modified system with the recommendations of Section 2 of this standard rests with any person other than the organisation carrying out the modification. That person should sign the appropriate section of the modification certificate and ensure it is made available with the system documentation.

### 2.2.3 Recommendations applicable to modifications carried out remotely

In addition to the recommendations the following recommendations apply.

- (a) Any person carrying out modifications remotely should have access to current "as fitted" drawings of the system and to the current system configuration, indicating full details of cause and effect logic, available with the system documentation.
- (b) Any person carrying out modifications remotely should be conversant with this part of BS 5839.

### 2.2.4 Recommendations for action to address an unacceptable rate of false alarms

The following recommendations apply.

- (a) Any investigation into an unacceptable rate of false alarms, and any subsequent modifications to the system, should take into account the guidance contained in Section 3 of this standard. Where causes of false

alarms cannot be determined, each of the recognised causes discussed should be formally considered.

- (b) Following such modifications, the system should either continue to comply with this part of BS 5839, or should not be more non-compliant than prior to the modifications unless agreed with all interested parties.
- (c) Any relevant documentation should be made available with the system documentation.

## 2.2.5 Recommendations for inspection and test of the system following any fire

The following recommendations should be carried out as soon as possible after any fire.

- (a) Every manual call point, automatic fire detector and fire alarm device that might have been affected by the fire should be inspected and tested in accordance with 1.2.4.
- (b) A visual examination and suitable tests should be carried out on any other part of the system that lies within the fire area and other areas affected by corrosive smoke from the fire and that might have been damaged by the fire (e.g. power supplies, control equipment and cable). Where there is evidence of damage, suitable action should be taken.
- (c) Circuits external to the control and indicating equipment that could have been affected by the fire should be tested for correct operation.
- (d) On completion of the work, any defects found should be recorded in the system log book, and the responsible person appointed by the user should be notified accordingly.

## 2.2.6 Recommendation for inspection and test of the system following long periods of disconnection

The recommendations for inspection and test of the system over a 12 month period (see 1.2.4) should be undertaken.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

## Annex 4 - Plans



Ref no: 12/01400/ten

## APPENDIX.2



**North West Leicestershire**  
**Application for a Temporary Event Notice**  
**Licensing Act 2003**

For help contact  
[licensing@nwleicestershire.gov.uk](mailto:licensing@nwleicestershire.gov.uk)  
Telephone: [licensing@nwleicestershire.gov.uk](mailto:licensing@nwleicestershire.gov.uk)

\* required information

### Section 1 of 8

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

Thurs 20th Dec

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* Firstname

MARK

\* Family name

LEWIS

\* E-mail

nick.garbo@gmail.com

Main telephone number

01530 412 300

Include country code.

Other telephone number

07973667706

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

\* Is your business registered in the UK with Companies House?

Yes  No

\* Is your business registered outside the UK?

Yes  No

\* Business name

BUNKA Nightclub

If your business is registered, use its registered name.

\* VAT number

- 131292542

Put "none" if you are not registered for VAT.

\* Legal status

Sole Trader

Continued from previous page...

\* Your position in the business

Home country

The country where the headquarters of your business is located.

**Business Address**

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

**Section 2 of 8**

**APPLICATION DETAILS (See also guidance on completing the form, general notes and note 1)**

Have you had any previous or maiden names?

Yes

No

\* Your date of birth  /  /   
dd mm yyyy

Applicant must be 18 years of age or older

National Insurance number

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth

**Correspondence Address**

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes

No

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Continued from previous page...

### Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes

No

E-mail

nick.garbo@gmail.com

Telephone number

01530 412 300

Other telephone number

07973667706

### Section 3 of 8

#### THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). (See also guidance on completing the form, note 2)

\* Does the premises have an address?

Yes

No

#### Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes

No

\* Building number or name

60a

\* Street

MARKET STREET

District

\* City or town

ASHBY DE LA ZOUCH

County or administrative area

\* Postcode

LE65 1AN

\* Country

United Kingdom

\* Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

Neither

Premises licence

Club premises certificate

\* Premises licence number

NWL20245

#### Location Details

\* Provide further details about the location of the event

Night Club

Continued from previous page...

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below (see also guidance on completing the form, note 3)

Describe the nature of the premises below (see also guidance on completing the form, note 4)

Night Club

Describe the nature of the event below (see also guidance on completing the form, note 5)

Party Event

#### Section 4 of 8

#### LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises (see also guidance on completing the form, note 6):

- The sale by retail of alcohol
- The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- The provision of regulated entertainment
- The provision of late night refreshment
- The giving of a late temporary event notice

(see also guidance on completing the form, note 7)

#### Event Dates

There must be a period of at least 10 days between the date you submit this form and the date of the earliest event when you will be using these premises for licensable activities.

When are you going to submit this form?  /  /   
dd mm yyyy

State the dates on which you intend to use these premises for licensable activities  /  /   
dd mm yyyy

(see also guidance on completing the form, notes 7 and 14)

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 96 hours (four days).

Add another date

Continued from previous page...

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)

2100 - 0200

(see also guidance on completing the form, note 9)

State the maximum number of people at any one time that you intend to allow to be present at the premises

during the times when you intend to carry on licensable activities, including any staff, organisers or performers

395

Note that the maximum number of people cannot exceed 499.

(see also guidance on completing the form, note 10)

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both

(see also guidance on completing the form, note 11):

- On the premises only
- Off the premises only
- Both

**Section 5 of 8**

**PERSONAL LICENCE HOLDERS (See also guidance on completing the form, note 12)**

Do you currently hold a valid personal licence?

- Yes
- No

Provide the details of your personal licence below.

Issuing licensing authority

Licence number

Date of issue  /  /   
dd mm yyyy

Date of expiry  /  /   
dd mm yyyy

Any further relevant details

**Section 6 of 8**

**PREVIOUS TEMPORARY EVENT NOTICES (See also guidance on completing the form, note 13)**

Continued from previous page...

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?

Yes

No

State the number of temporary event notices you have given for events in that same calendar year

9

Have you already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less before; or  Yes

No

b) Begins 24 hours or less after the event period proposed in this notice?

#### Section 7 of 8

#### ASSOCIATES AND BUSINESS COLLEAGUES (See also guidance on completing the form, note 14)

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

Yes

No

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less before; or  Yes

No

b) Begins 24 hours or less after the event period proposed in this notice?

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

Yes

No

Continued from previous page...

State the total number of temporary event notices your business colleague(s) have given for events in the same calendar year

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

Yes

No

- a) Ends 24 hours or less before; or
- b) Begins 24 hours or less after the event period proposed in this notice?

### Section 8 of 8

#### CONDITION

It is a condition of this temporary event notice that where the relevant licensable activities described in Section 4 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.  
(See also guidance on completing the form, note 16)

#### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.  
This formality requires a fixed fee of £21

#### ATTACHMENTS

#### AUTHORITY POSTAL ADDRESS

##### Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

#### DECLARATION

\* The information contained in this form is correct to the best of my knowledge and belief

Continued from previous page...

\* I understand that it is an offence:

- \* (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
- \* (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

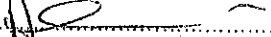
Date (dd/mm/yyyy)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking to file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/north-west-leicestershire/apply-1> to upload this file and continue with your application

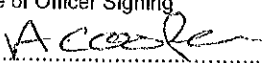
Don't forget to make sure you have all your supporting documentation to hand.

I acknowledge receipt of this temporary event notice:

Signature  .....

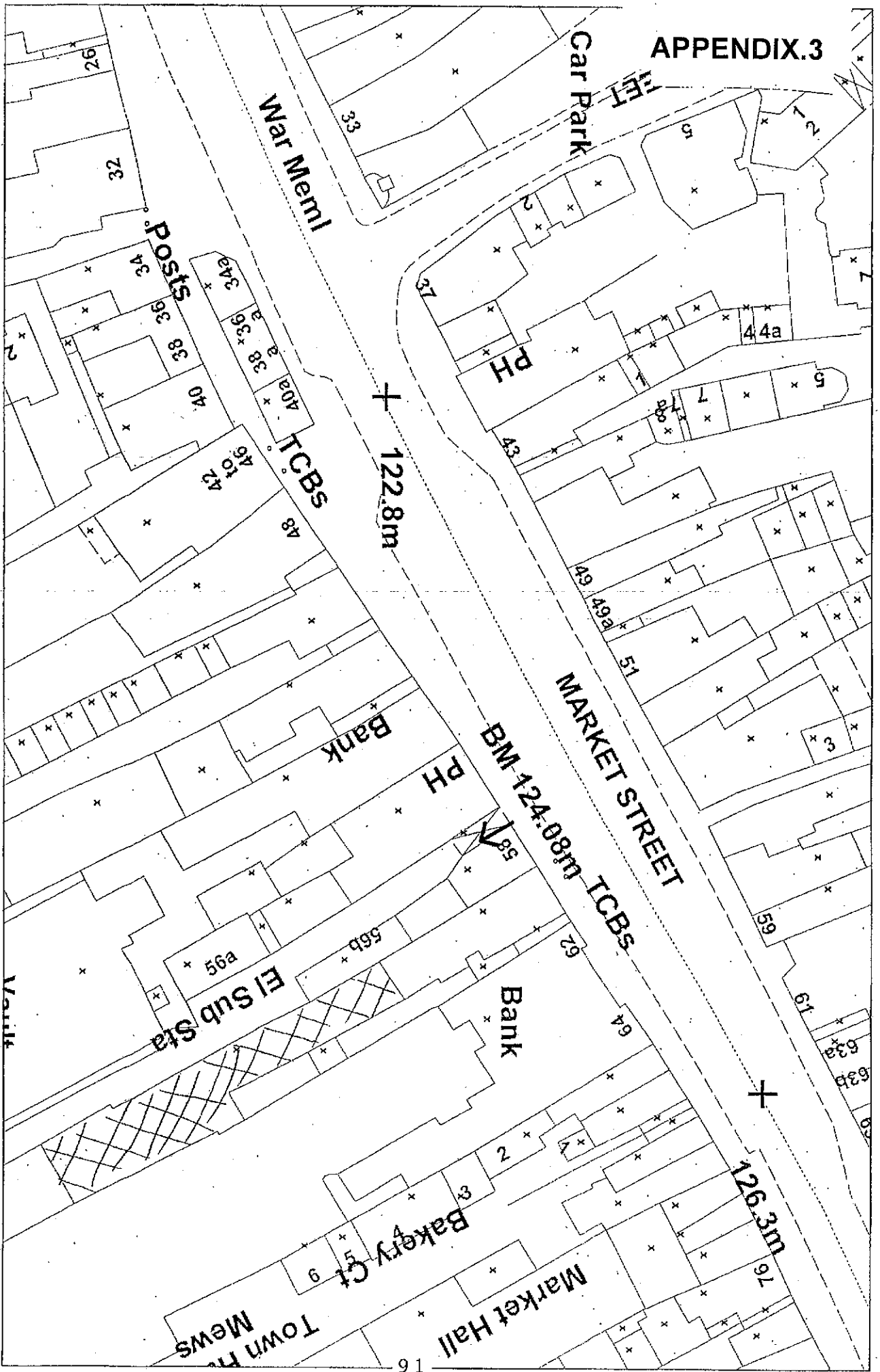
On behalf of the Licensing Authority

Dated: 3/12/12 .....

Name of Officer Signing  
 .....



APPENDIX.3



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Produced using ESRI (UK)'s MapExplorer 2.0 - <http://www.esriuk.com>

Date: 28 November 2012  
 SLA: Not Set  
 Scale: 1:625



**Details of person or body making representation**

Your Name:	Inspector 915 Rixon
Your Address:	Licensing Department, Mansfield House, 74 Belgrave Gate, Leicester LE1 3GG

**Details of premises representation is about**

Name of Premises:	Bunka
Address of premises:	60a Market Street Ashby De La Zouch Leicestershire LE65 1AN
Applicant	Mark Lewis
Date of Event	20 <sup>th</sup> December 2012 – 21st December 2012
Date application received by Police	30 <sup>th</sup> November 2012

**Please tick one or more of the licensing objectives that your representation relates to:**

Prevention of crime and disorder	<input checked="" type="checkbox"/>
Public Safety	<input checked="" type="checkbox"/>
Prevention of public nuisance	<input checked="" type="checkbox"/>
Protection of children from harm	<input type="checkbox"/>

**Please summarise your concerns about this application:**

I write in my capacity as the Licensing Inspector for the Leicestershire Police on the authority delegated to me by the Chief Constable.

**Outline**

The Bunka, has been the scene of significant disturbances over the last few months. It has also been the focal point for scenes of disorder. In addition the Premises Licence holder has been convicted for unauthorised licensable activity, the applicant (who is the DPS) and the Premises Licence Holder are also again under investigation for further breaches of the licence.

## Detail

On the 7<sup>th</sup> October 2012 three males enter the club, mock sparring. Two of these males were without shirts before being stopped by door staff. The males then approached two customers at the bar where a fight has broken out and one of the customers has been struck to the head with a glass. Both customers suffered facial injuries requiring hospital treatment.

On the 27<sup>th</sup> October 2012 two males were seen outside the premises fighting. One male seen to head butt the other, the second then brandishes a belt swinging it around his head, striking the other male. Both men were arrested one admitting consuming 24 bottles of lager, two pints of lager and two vodka Red bulls. It is unknown if these were bought in the Bunka.

On the 7<sup>th</sup> April 2012, the Premises Licence holder, Nathan Brown, held an event in contravention of his licence. He was warned by his legal team, Licensing officers and the Police, but continued with the event. On the 4<sup>th</sup> September 2012 he was convicted of this offence receiving a £5000 fine and a suspension of his personal licence.

There is a further allegation of a breach of the premises licence that occurred on the 28<sup>th</sup> September 2012. This is currently being investigated.

North West Leicestershire District Council has adopted a Special Policy in relation to applications for new licences and material variations. The effect of this policy is set out in the current Guidance under Section 182 of the Licensing Act 2003.

This policy requires the applicant to satisfy the Licensing Authority that the grant of the variation will not add to the existing cumulative impact of licensed premises in the area.

Although this policy does not specifically apply to Temporary Events Notices, this policy cannot be ignored.

To grant this new application would lead to the increase in crime and disorder. I do not believe the licensee(s) can show that the grant of this temporary event will not lead to any problems with any of the 3 licensing objectives outlined above, although crime and disorder is the main priority for the Police.

It is clearly relevant to consider the previous history of these premises and the disregard the PLH and DPS have given to the licensing objectives. Previous TENS granted for this Premises have fuelled Crime and Disorder in this area, evidence of which will be submitted by Sergeant Watson.

I would invite the committee to refuse this application

Inspector 915 Rixon

Date 30th November 2012

Copy to:

Applicant

Mark Lewis  
Bunka  
60A Market Street  
Ashby De La Zouch  
Leicester  
LE65 1AH

Licensing Department,  
North West Leicestershire  
District Council  
Council Offices  
Coalville  
LEICS  
LE67 3FJ

# APPENDIX 5

Date	Times	Crime/inc	Location	nature inc	Incidents Market st	Notes
13/02/2012	14:00hrs	LN760/12-9	CIROS	Burglary		male gets into premises whilst open
04/03/2012	00:28hrs	LN/1136/12-9	CIROS	Domestic violence		couple ejected together-male partner takes handbag
03/03/2012	00:30hrs	LN/1132/12-7	Continental	Harassment		aggravated works cont-prev charged with assault
17/03/2012	Inc 60 17th		CIROS	Assault		
18/03/2012	01:35hrs	LN/1395/12-4	CIROS	Assault		01.35 hrs
01/04/2012	03:00hrs	LN/1612/12-4	Lamb	Assault		02.30-03.00 assaulted in toilets
09/04/2012	03:00hrs	LN/1778/12-3	CIROS	Section 5/obst PC		Leaving club at 03.00-Abusive to public and police
14/04/2012	01:57hrs	LN/1895/12-2	CIROS	Poss cocaine		Ciro's nite club perp being led out by door staff to the pavement.
28/04/2012	02:00hrs	LN/2162/12-5	CIROS	Assault		IP was aggressor-Fight in club
28/04/2012	02:55hrs	LN/2160/12-9	Market st	Public order		2 fighting-1 charged s5 Public order 02.55 am
28/04/2012	01:00hrs	LN/2494/12-4	Market St	ABH		Assault in street 01.00
07/05/2012	02:30hrs	LN/2334/12-3	CIROS	GBH		Male unconscious-broken jaw
13/05/2012	02:20hrs	LN/2444/12-4	CIROS	GBH		As leaving club at 02.15hrs attacked. Front tooth out
20/05/2012	01:30hrs	LN/2565/12-2	Market st	Crim/Damage		Taxi attacked by 3 youths 01.30hrs 1 male given s5 F/Pen
01/06/2012	21:25hrs	LN2831/12-9	Lamb	Assault		Doorstaff altercation-Door staff used self defence
24/06/2012	01:45hrs	LN/3445/12-3	CIROS	Assault		Assault in club made off and arrested 01.45
30/06/2012	03:30hrs	LN/3547/12-6	Market-st	Sect 5 public order		03.30 o/side lamb and ashby grill
07/07/2012	02:00hrs	LN/3650/12-6	Market st	Racially agg assault		To taxi driver 02.00
07/07/2012	23:59hrs	LN/3689/12-5	CIROS	Assault		
08/07/2012	01:20hrs	LN/3674/12-6	CIROS	Drugs		CIS. Male arrested for possession.
15/07/2012	02:23hrs	LN3802/12-6	CIROS	Assault		02.23 hrs male assaulted in club. Broken jaw - Offender sentenced to 14 months HMP
20/07/2012	23:23hrs	Inc 906 20/7/12	Bulls Head	Fight		Fight takes place in premises between 2 drunken females
21/07/2012	00:30hrs	Inc23 21/7/12	Union Passage	Noise from PHS		Noise late night economy-under investigation PC1067.
20/07/2012	00:00hrs	Inc 199/21/7/12	Bulls Head	Assault		Victim punched in the face whilst in the premises.
22/07/2012	02:04hrs	Inc 80 22/7/12	Market st	Fight		Report of fight. On arrival of officers, all persons run off. No complaints.
28/07/2012	23:30hrs	LN/4057/12-1	CIROS	Assault		Report made of assault inside premises on victim by his ex-girlfriend's sister.
17/08/2012	01:00hrs	LN4351/12-4	Mill Lane Mews	crim Damage		Stone to window of Restaurant-smashing glass-grade 2 listed building
18/08/2012	03:02hrs	Inc120 18/8/12	Market st	Fight		Report made by passer by that 2 males are fighting outside Co-Op.
25/08/2012	02:45hrs	LN4496/12-2	CIROS	Assault		Assault takes place inside the premises. 2 males arrested. Male charged to Hinckley Megs
31/08/2012	02:37hrs	LN/4617/12-7	The Lamb	Assault		Male inside the premises when he is hit over the head with a bottle.
31/08/2012	03:24hrs	LN/4612/12-2	Burton rd	Damage-arson		Damage by fire- on route from town

15/09/2012	00:45	LN/4862/12-6	Market Street	Assault	Victim punched by two males whilst on the street. Minor head injury sustained.
29/09/2012	02:20	LN/5078/12-8	Market Street	Assault	After verbal altercation between two groups of males, victim punched in the face. Redness s
30/09/2012	02:19	Inc 179 30/9/12	CIROS	Male collapsed	18 year old male found collapsed; believed drink spiked.
23/09.2012		ln/5010/12-0	market st	Robbery	aggravated from CIROS
07/10/2012		Inc 54	Bakery court	Drunk/drugged	To hospital
07/10/2012	01:00hrs	Inc 49	Bunka		Glassing-LN/05236/12-0 REFERS -in club-3 ,males no shirts allowed in!!!!!!
07/10/2012		Inc 52			UPON TAKING STATEMENT FROM HUSSAIN THIS APPEARS TO BE A RACIALLY AGGRAVATED R
06/10/2012	01:00hrs	LN5338/12-3	CIROS	Theft from handbag	From staff
21/10/2012	00:30	LN/5470/12-2	CIROS	Assault ABH	Glassing. Male hit with bottle inside premises. 2 males arrested and currently in custody
20/10/2012	23:40	Inc 885 20/10/12	Market Street	Male collapsed	19 year old male found collapsed and intoxicated in the street.
27/10/2012	02:40	LN/5565/12-6	Market Street	Fight	Fight involving two males. Both arrested and in custody
27/10/2012	02:45	LN/5611/12-5	Bunka	s4 Public order	Abusive towards Police
27/10/2012	02:40	LN/5612/12-8	o/side Bunka	s4 Public order	Abusive towards Police
02/11/2012	00:30-07:00	LN5651/12-1	South st	C/Damage to M/Vehicle	Smashed window to car overnight.
03/11/2012	01:10hrs	LN/5673/12-5	CIROS	Assault ABH	Male hit over the head with a bottle whilst inside the premises
03/11/2012	02:20	LN/5677/12-7	Market Street	Affray	Fight takes place between two groups of males. 2 males arrested.
03/11/2012	02:54	Incident 114 3/11/12	Brook Street	Assault	Fight takes place and male knocked unconscious.

# APPENDIX.6

Date	Time	cctv ref names	Location	OIC that viewed	Notes
02/06/2012	01:16		MARKET ST	6010	DRUNK MALE BEING AGGRESSIVE O/S ASHBY GRILL
02/06/2012	01:32	20120711-093432	MARKET ST	6010 CD Footage	DRUNKEN MALE BEING AGGRESSIVE O/S CIRO'S, PUSHING OTHER MALES OFF HIM, POLICE MOVE HIM AWAY.
02/06/2012	02:07	20120711-100488	MARKET ST	6010	SAME MALE AS ABOVE PUNCHES A MALE IN THE FACE ON MARKET ST, CAME FROM CIRO'S
02/06/2012	02:19	20120711-101540	MARKET ST	6010	2 MALES FROM FIRST INCIDENT AT 01:42 ARE TOLD TO LEAVE TOWN BY POLICE.
16/06/2012	03:22	20120711-122745	MARKET ST	6010	MALES TALKING WITH DOOR STAFF AT CIRO'S AGGRESSIVE BODY LANGUAGE
17/06/2012	01:40	20120711-125551	MARKET ST	6010 CD footage	LARGE GROUP LEAVE CIRO'S FIGHT OCCURS 1 DETAINED BY POLICE.
24/06/2012	00:18	20120711-133339	MARKET ST	6010 CD Footage	3 MALES PLAY FIGHTING IN THE STREET NR CIRO'S.
24/06/2012	01:54	20120711-134134	MARKET ST	6010	OFFICERS FOLLOWING GROUP RE A POSSIBLE FIGHT
24/06/2012	02:05	20120711-135904	MARKET ST	6010	MALE URINATING O/S COSTA COFFEE DOORWAY
24/06/2012	02:39	20120711-140719	MARKET ST	6010	2 DRUNK MALES ON MARKET STREET 1 HAS JEANS AROUND HIS ANKLES AND EXPOSES HIMSELF
30/06/2012	01:09	20120711-142522	MARKET ST	6010	DRUNK FEMALE O/S THE LAMB
30/06/2012	02:03	20120711-143508	MARKET ST	6010	AGGRESSIVE MALE WITH DOORSTAFF AT CIRO'S BEING EJECTED
06/07/2012	23:36	20120815-104359	MARKET ST	6010	3 MALES ARGUING WITH DOOR STAFF AT CIRO'S 1 MALE MORE AGGRESSIVE THAN OTHERS.
06/07/2012	23:42	20120815-105609	MARKET ST	6010	FIGHT WITH DOOR STAFF AT THE BULL'S HEAD
07/07/2012	00:50	20120815-110716	MARKET ST	6010	AGGRESSIVE MALE O/S CIRO'S FOLLOWED BY LARGE GROUP.
07/07/2012	03:04	20120815-111507	MARKET ST	6010 cd footage	MALE ON FLOOR O/S CIRO'S LARGE GROUP AROUND, ANOTHER MALE AGAINST THE WALL.
14/07/2012	01:18	20120815-120737	MARKET ST	6010	MALE ARGUING WITH DOOR STAFF AT CIRO'S.
14/07/2012	01:56	20120815-121404	MARKET ST	6010 cd footage	GROUP O/S CIRO'S 1 BEING AGGRESSIVE DETAINED BY POLICE.
14/07/2012	02:10	20120815-124817	MARKET ST	6010	ALTERATION BETWEEN 2 GROUPS O/S ASHBY GRILL.
14/07/2012	02:19	20120815-131007	MARKET ST	6010 cd footage	DRUNK MALE FROM CIRO'S BEING AGGRESSIVE, DETAINED BY POLICE
14/07/2012	02:59	20120815-135504	MARKET ST	6010	DRUNK FEMALE FROM CIRO'S FALLS OVER GAS NEEDED
15/07/2012	01:16	20120815-143701	MARKET ST	6010 cd footage	MALE BLEEDING FROM THE FACE ARGUING WITH DOOR STAFF O/S CIRO'S.
15/07/2012	01:58	20120815-144338	MARKET ST	6010	MALE SLUMPED AGAINST WALL O/S CIRO'S ALSO A GROUP IS ARGUING
15/07/2012	03:10	20120815-154915	MARKET ST	6010 cd footage	2 MALES SEPERATED O/S SUBWAY
15/07/2012	03:14	20120815-154915	MARKET ST	6010	SAME 2 MALES O/S SUBWAY BEING SEPERATED, POLICE ATTEND.
15/07/2012	03:46	20120815-155742	MARKET ST	6010 cd footage	3 MALES PULL TROUSERS DOWN AND EXPOSE THEMSELVES.
21/07/2012	01:03		MARKET ST	6010	DRUNKEN MALE ON THE FLOOR O/S THE LAMB
21/07/2012	01:16		MARKET ST	6010	DRUNK MALE TRYING TO ENTER CIRO'S
21/07/2012	01:50		MARKET ST	6010	DRUNK MALES IN MILL LANE MEWS OFF MARKET ST
21/07/2012	03:47		MARKET ST	6010	DRUNK FEMALE LEAVES CIRO'S AND FALLS OVER O/S THE BULL
27/07/2012	03:47		MARKET ST	6010	MALE AND 2 FEMALES O/S SUBWAY MALES HANDS COVERED IN BLOOD.
27/07/2012	03:50		MARKET ST	6010	AGGRESSIVE FEMALE O/S THE LAMB
28/07/2012	03:35	20120729-015726	MARKET ST	6010	DRUNKEN MALE URINATING IN MILL LANE MEWS OFF MARKET ST
29/07/2012	00:46	20120729-021147	MARKET ST	6010	DRUNKEN MALE ON THE FLOOR IN THE ROAD O/S CHIP SHOP
29/07/2012	00:56	20120729-022400	SOUTH ST	6010	MALE WITH HEAD INJURIES REAR OF BLUNKA CLUB
29/07/2012	02:53	20120729-032740	MARKET ST	6010	AGGRESSIVE GROUP ON MARKET ST.
03/08/2012		20120824-112727	MARKET ST	6010	NOT CIRO'S
04/08/2012		20120824-114131	MARKET ST	6010	NOT CIRO'S
04/08/2012	02:42	20120824-115433	MARKET ST	6010	Officers enter Cirro's, remove one male, one female, large crowd forms outside Cirro's
04/08/2012		20120824-115941	MARKET ST	6010	NOT CIRO'S
04/08/2012		20120824-120223	MARKET ST	6010	NOT CIRO'S
05/08/2012	01:13	20120824-120824	MARKET ST	6010	Officers enter Cirro's, remove 2 males, male then resisting with officers
05/08/2012	02:18	20120824-121518	MARKET ST	6010	2 males arguing outside Cirro's, bouncer standing between them, officers then assist
05/08/2012		20120824-122219	MARKET ST	6010	NOT CIRO'S
10/08/2012		20120824-123021	MARKET ST	6010	NOT CIRO'S
11/08/2012	00:12	20120824-130713	MARKET ST	6010	(ch01) Intoxicated male falls on face in road (ch03) male can be seen bleeding from face
11/08/2012	01:21	20120824-132216	MARKET ST	6010	Male ejected from Cirro's, argues with door staff, police assist
11/08/2012		20120824-133045	MARKET ST	6010	NOT CIRO'S
11/08/2012	02:12	20120824-133638	MARKET ST	6010	Drunk male falls in road, nearly under HGV
11/08/2012	03:04:04	20120824-134456	MARKET ST	6010	Aggressive male outside Cirro's, pushes another male into building
12/08/2012		20120824-135356	MARKET ST	6010	NOT CIRO'S
18/08/2012		20120824-135900	MARKET ST	6010	NOT CIRO'S

Date	Time	Location	Category	Footage ID	Description
18/08/2012	02:23	MARKET ST	NO CCTV	20120824-140722	Aggressive female making gestures to persons inside Ciro's
19/08/2012	01:25	MARKET ST	NO CCTV	20120824-142206	Drunk female stumbling, tries to kick cone, pushes male
19/08/2012	01:45	MARKET ST	NO CCTV	20120824-143501	Monitoring female and male from 20120824-142206
INCIDENTS IN ASHBY WITH NO CCTV FOOTAGE ON DISK. THEY WERE VIEWED AND LOGGED BY THE CCTV OPERATOR ON THE DAY.					
03/08/2012	22:48	MARKET ST	NO CCTV		REQUEST FROM THE LAMB TO THE BULL TO REFUSE 2 MALES. 1 MALE ARGUING WITH A FEMALE O/S THE BULL
04/08/2012	02:31	MARKET ST	NO CCTV		POLICE GO IN TO CIROS'S AND DETAIN A MALE. ANOTHER MALE ARGUES WITH POLICE NOW A FEMALE HAS BEEN DETAINED.
04/08/2012	02:55	NORTH STREET	NO CCTV		REQUEST FROM THE POLICE TO MONITOR A RED BMW IN NORTH ST CAR PARK BELIEVED TO BE DIC.
05/08/2012	01:13	MARKET ST	NO CCTV		POLICE RUN OVER TO CIROS'S BRING 2 MALES ON TO MARKET ST BOTH DETAINED.
05/08/2012	02:18	MARKET ST	NO CCTV		2 MALES ARGUING O/S CIROS'S POLICE MOVE THEM ON.
05/08/2012	03:05	MARKET ST	NO CCTV		REQUEST FROM POLICE TO MONITOR 3 MALES ON MARKET ST.
10/08/2012	23:55	MARKET ST	NO CCTV		MONITORING VEHICLE PARKED ON THE CROSSING WHILST DRIVER VISITS ASHBY GRILL.
11/08/2012	00:13	MARKET ST	NO CCTV		2 MALES LEAVING CIROS VERY DRUNK 1 MALE FALLS OVER ON TO HIS FACE IN THE ROAD.
11/08/2012	01:21	MARKET ST	NO CCTV		MONITORING MALE COME OUT OF CIROS ARGUING WITH DOOR STAFF POLICE NOW WITH HIM.
11/08/2012	01:28	MARKET ST	NO CCTV		MONITORING A DRUNK MALE ON MARKET ST, NOW IN THE DOORWAY OF PEACOCKS.
11/08/2012	02:13	MARKET ST	NO CCTV		VERY DRUNK MALE LEAVES CIROS AND NEARLY FALLS UNDER A HGV ON MARKET ST, POLICE WITH HIM.
11/08/2012	03:04	MARKET ST	NO CCTV		MONITORING AN AGGRESSIVE MALE O/S CIROS.
11/08/2012	03:37	MARKET ST	NO CCTV		MONITORING 2 MALES AND 2 FEMALES ON MARKET ST.
18/08/2012	00:55	MARKET ST	NO CCTV		2 FEMALES ARGUING WITH DOOR STAFF FROM THE BULLS HEAD. NOW MOVED ON
18/08/2012	02:24	MARKET ST	NO CCTV		MONITORING A MALE AND FEMALE FROM CIROS ARGUING.
19/08/2012	01:26	MARKET ST	NO CCTV		VERY DRUNK FEMALE O/S CIROS SEEMS TO BE ARGUING WITH A MALE.
31/08/2012	23:38	MARKET ST	NO CCTV		MONITORING 2 MALES ARGUING WITH DOOR STAFF FROM BUNKA CLUB. NOW MOVED ON AND REFUSED ENTRY TO CIROS.
31/08/2012	23:48	MARKET ST	NO CCTV		OBS FOR A MALE RESPONSIBLE FOR AN ASSAULT ON A FEMALE. SUSPECT ON KILWARDBY ST.
31/08/2012	00:10	MARKET ST	NO CCTV		REQUEST FROM POLICE FOR OBS ON 2 MALES.
01/09/2012	02:37	MARKET ST	NO CCTV		POLICE GO IN TO CIROS AND REMOVE TWO MALES.
02/09/2012	00:32	MARKET ST	NO CCTV		MONITORING DOOR STAFF AT CIROS WITH A MALE ON THE FLOOR.
02/09/2012	01:38	MARKET ST	NO CCTV		MONITORING A VERY DRUNK MALE ON MARKET ST.



MARKET ST INCIDENTS - JUNE 2012

APPENDIX.7

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
Date	Incident Time	TEN Y/N	CCTV	Command & Control	CIS	Innweb	Location	Comments	URN
01/06/12	19:55		16/4 @				Ashby Grill	NB- cctv page number carried forward from May in error.  Report of "the same" male back in Ashby Grill request to monitor	2012 141
01/06/12	21:20		16/17 @				Lamb	Male outside the Lamb is pushed by one of the door staff request from police to burn footage	2012 142
01/06/12	21:55			888 01/06/12 @	LN/02831/12-9		Lamb	Assault just taken place outside the Lamb on Market Street. Bouncer has assaulted male.  Door man of The Lamb asks to speak to the victim outside of the pub and without warning pushes the victim down to the ground causing him to hit his head. No injuries. Crime deleted as no offence.	2012 143
02/06/12	20:00			314 06/06/12 @	LN/2917/12-6		Subway, Market Street	Windows to premises smashed between 02/06/12 to 03/06/12  Window smashed to premises by unknown persons. No entry gained	2012 144
02/06/12	01:32		1/16 @			17709 17751	Ciros Market Street	Monitoring an aggressive male on Market Street. Police with him  2 groups of males squaring up to each	2012 145

MARKET ST INCIDENTS - JUNE 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
02/06/12	02:01		2/1 @			17710 17752	Ciros	<p>other after being ejected from nightclub. All of the males were dispersed after being aggressive with each other.</p> <p>Group of youths squaring up to each other after being ejected from Ciros's night club. All of the males were dispersed after being aggressive with each other</p> <p>Monitoring police with an aggressive male on Market Street.</p> <p>Known male remonstrating with door staff at Ciros after being ejected for being too drunk. Described as being a pain to police.</p> <p>Known male remonstrating with the door staff at Ciros's after being ejected for being too drunk. Then becomes a nuisance to Police Officers outside.</p>	2012 146
02/06/12	02:06		2/3 @				Market Street	Monitoring a male on Market Street punch other male. Police with him	2012 147
02/06/12	02:18		2/5 @				Ashby	Request to monitor 2 males have been given 10 mins to leave Ashby. Monitoring	2012 148
03/06/12	01:16		3/11				Burger	Monitoring 2 drunk males at the burger	2012

MARKET ST INCIDENTS - JUNE 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
			@				Van	van outside the Blink club	149
03/06/12	02:24		3/13 @				Market Street	Monitoring police stop a BMW just come out of North Street, Now stopped on Market Street.	2012 150
08/06/12	22:14		4/2 @				The Lamb	Monitoring 2 males, 2 females just refused at the Lamb no ID	2012 151
08/06/12	22:55		4/4 @				The Lamb	Request to monitor 3 females the older one very aggressive towards door staff, refused, now gone into the White Hart.	2012 152
08/06/12	23:21		4/11 @				Bulls Head	Inform Ciro's male has been refused. Monitoring	2012 153.
09/06/12	00:30		4/19				CIROS	Monitoring a very drunk male on Market Street, now let into Ciro's	2012 154
10/06/12	00:54		5/4 @				Ciros	Monitoring door staff with male, now some shouting, possible fight no radio contact	2012 155
10/06/12	02:21		5/13 @				Market Street	Monitoring a very drunk male with others not able to stand	2012 156
10/06/12	03:00		5/18 @				Market Street	Monitoring a drunk & aggressive male being pulled away from a fight on Market Street.	2012 157.
15/06/12	23:43		6/7 @				Market Street	Male in the road moved on by police.	2012 158

MARKET ST INCIDENTS - JUNE 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
15/06/12	23:49		6/8 @				Ciros	Monitoring female with door staff	2012 159
16/06/12	01:16		7/2 @				Ashby Grill	Monitored aggressive male outside the Grill	2012 160
16/06/12	03:22		7/12 @				Ciros	Monitoring door staff with a group	2012 161
16/06/12	21:29		8/8 @				Bulls Head	Info received of a Peugeot car, driver possibly under influence of alcohol. Nothing seen	2012 162
17/06/12	00:15		9/2 @				Ciros, Ashby	Monitored male outside Ciros	2012 163
17/06/12	01:41		9/6 @	54 17/06/12 @			Ciros Ashby	Monitored a large group with officers	2012 164
23/06/12	00:52		10/11 @				Ciros	2 large groups causing issues. Have arrested one at the moment. No further action.	2012 165
23/06/12	02:37		11/3 @				Market Street	Monitoring a very drunk male come from Ciros now up Market St	2012 166
23/06/12	20:39		12/4 @				Market Street	Monitoring male on his phone standing in Road L/C repeatedly being told to stand on pavement	2012 167
							Market Street	Monitoring top of Market Street 9 cars parked top of Market St on pavement + double yellow	

MARKET ST INCIDENTS - JUNE 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
24/06/12	00:18		12/18 @				Market Street	Monitoring a group of males all drunk on Market Street, now on the Mews	2012 168
24/06/12	01:41		13/3 @		LN/3445/12-3	17929	Ciros	Police report that an assault has taken place in club no contact from door staff. Suspect has left now, been arrested on Kilway St.  Victim is assaulted by an unknown male in an unprovoked attack in a nightclub. He is punched to the face causing a laceration to the eye socket and bruising to the eye  Whilst inside the premises, victim punched by offender. Facial injury sustained which requires hospital treatment. Offender arrested and currently on bail.	2012 169
24/06/12	01:54		13/7 @				Market Street	Monitoring police with a group of males possible fight?	2012 170
24/06/12	02:03		13/9 @				Market Street	Request from PC to monitor 2 males on Market St, one of the males now urinated in doorway. Now in Doorway S/Drug	2012 171
24/06/12	02:34		13/16 @	75 24/06/12			Market Street	Male outside Subway broken ribs CAS now UA	2012 172

MARKET ST INCIDENTS - JUNE 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
24/06/12	02:39		14/1 @				Ciros	Call from Ambulance reporting attending a male who has been assaulted. Possible broken ribs. Outside Subway	2012 173
30/06/12	01:11		15/9 @				Market Street	Monitoring male come out of Ciros with his trousers and pants round his ankles Monitored arguing male and female	2012 174
30/06/12	01:53		15/12				Ciros Ashby	Female collapsed inside. Ambulance on route	2012 175
30/06/12	02:03		15/13 @				Ciros Ashby	Monitored males with door staff	2012 176
30/06/12	03:30				LN/3547/12-6	17988	Ciros	Male is aggressive and verbally abusive to police Males who had been drinking in the premises (CIROs), involved in a scuffle further down Market Street. One of the males then becomes abusive to Police officers and is arrested under Section 5 Public Order Act. Male dealt with by way of FPN.	2012 177

MARKET ST INCIDENTS - July 2012

APPENDIX.8

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
01/07/12	00:34		16/9				Market St	Monitored 2 x males being aggressive	2012
01/07/12	03:33		@ 19/19				Market St	Monitored 2 x males with a female. Sus.	178
06/07/12	23:36		1/16 @				Ciros	Monitoring 2 males arguing with door staff at Ciros now 3 males	2012
06/07/12	23:42		1/17 @				Bulls Head Ciros	Monitoring males fighting with the door staff from The Bulls Head and Ciros. No radio contact from either location	2012
07/07/12	00:48		2/3 @				Ciros	Monitoring Ciros door staff run into the pub-club after a few minutes bring out a group of males (travellers)	2012
07/07/12	02:00				LN/3650/12-6 @		Market Street	Suspects get into taxi drivers car and are refused a taxi ride as they have no money for the fare. Two males become abusive calling the driver a "Paki" several times. One male strikes the driver on the back of the head. No injuries caused.	182
07/07/12	03:05		3/8 @				Ciros	Monitoring what looks like a drunk male on the floor	2012
07/07/12	03:15		3/11				Market	Monitoring male standing to a	184
									2012

MARKET ST INCIDENTS - July 2012

Date Time TEN CCTV C & C CIS Innweb Location Comments URN

07/07/12	22:30		@			LN/03693/12-1		Street	unattended police car. Police have now noticed him and moved him on	185
		403 09/07/12 @						The Lamb	Theft of mobile phone sometime Saturday night.	2012
									Mobile phone stolen from top of bar whilst victim being served	186
07/07/12	23:48							Bunka Ashby	Anonymous caller reporting bouncer at Bunka club selling drugs	2012
		947 07/07/12 @								187
08/07/12	01:19					LN/03689/12-5	18029	Ciros	Male known to caller has thrown drink over her and threatened to come after her when she left the club.	2012
		59 08/07/12 @							Victim has drink thrown over her neck and body by ex partner	188
									Victim has drink thrown over her whilst in the premises by ex-partner.	
08/07/12	01:20					LN/3674/12-6 @	18011	Ciros	Suspect is in cubicle. Door staff witness him with a lump of white substance in his hand.	2012
									Male found by doorstaff in the toilets of the premises in possession of white substance. Arrested and currently on bail.	189
14/07/12	01:18		4/17					Ciros	Monitoring a drunk male arguing with	2012



MARKET ST INCIDENTS - July 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
14/07/12	01:56		@				Ciros	the door staff at Ciros	190
14/07/12	02:04		4/19 @				Ciros	Monitoring group outside Ciros arguing with police. Male detained	2012
14/07/12	02:07		5/1 @				Ashby Grill,	Monitoring police bring out from Ciros another male detained	191
14/07/12	02:19		5/3 @				Ciros	Group of males arguing. Police U.A and request me to monitor them	2012
14/07/12	02:48		5/6 @				Market Street	Group of males outside Ciros door staff with them now one male detained by police.	193
14/07/12	02:56		5/12 @				Ciros	Call from police request to monitor a drunk male on Market Street	2012
14/07/12	03:09		5/14 @				Market Street	3 Females come from Ciros one very drunk now fell over in door way	195
15/07/12	01:16		5/17 @				Ciros	Request from police to monitor a drunk male in boxer shorts.. Police now taken him home at 03:20	2012
15/07/12	01:45		6/15 @				Market Street	Monitoring with blood on his face & hands, arguing with staff.	196
					LN/4069/12-1 @			Male witnessed urinating up against wall of Lloyds TSB cash point in view of passing members of the public.	2012
									199

MARKET ST INCIDENTS - July 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
15/07/12	01:58		6/19 @	680 15/07/12 13 31/07/12?	LN/03802/12-6	18038	Ciros	<p>Male outside Ciros arguing with door staff.</p> <p>Request to speak with officers who transported stepson home. Son is in hospital and it has been confirmed he has a broken jaw.</p> <p>Intoxicated male has altercation with male whilst in nightclub. Whilst this is taking place another male punches victim in the head causing him to fall to the floor.</p> <p>INTOXICATED AGGRIEVED HAS VERBAL ALTERCATION WITH MALE IN NIGHTCLUB WHILST THIS IS TAKING PLACE ANOTHER MALE PUNCHES THE AGGRIEVED IN THE HEAD CAUSING HIM TO FALL TO THE FLOOR AGGRIEVED REPORTEDLY SUSTAINS FRACTURED JAW IN TWO PLACES AS A RESULT</p>	2012 200
15/07/12	02:19		7/1 @				Ciros	Call from police to request monitor a male outside Ciros	2012
15/07/12	02:34		7/3				Ciros	Male with police has been given	201 2012

MARKET ST INCIDENTS - July 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
15/07/12	03:10		@				Ciros	dispersal notice. Group of males arguing, possible fight. Police U A and all split up	202 2012 203
15/07/12	03:47		7/13 @				Ciros	3 males outside Ciros all drop their trousers and pants revealing all.	2012 204
20/07/12	23:25			906 20/07/12 @		18087	Bulls Head	Callers girlfriend assaulted by callers ex whilst in a pub on the dance floor. Not as reported. A couple of females arguing over ex boyfriend. Report of two females fighting on the dance floor of premises, regarding another an ex-boyfriend. No complaints.	2012 205
20/07/12	00:00			199 21/07/12 @	LN/03905/12-2	18088	Bulls Head	Victim went to Bulls Head last night and was assaulted by another female. Victim states she was in the BULLS HEAD PUB in Ashby when a female she has known for years walks straight up to her and without any provocation grabs hold of the victim via her coat collar ,pulls her forward and says "I DONT FUCKING LIKE YOU " she then punches the victim once in the face	2012 206

MARKET ST INCIDENTS - July 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
21/07/12	00:14		8/5 @				Market Street	Victim punched in the face by female known to her whilst in the premises. Appointment made with Diary Car to visit the victim.	2012 207
21/07/12	01:04		8/15 @				The Lamb	Police with male on the floor drunk, not able to walk. Police put him in taxi.	2012 208
21/07/12	01:16		8/18 @				Ciros	Drunk male just come from Ciros. Police with him	2012 209
21/07/12	00:31			23 21/07/12 @			Union Passage Ashby	Rowdy youths in the street	2012 210
21/07/12	01:43		8/20 @				South Street	2 males seen get into car. Both seem to be drunk	2012 211
21/07/12	01:50		9/3 @				North Street	Request to monitor male on North Street	2012 212
21/07/12	01:52		9/5 @	75 21/07/12		18104	Market Street	Female running down Market Street fell face down. Knock out. Cas with her 02:08	2012 213
								Drunk female has head injury. Has fallen over.	

MARKET ST INCIDENTS - July 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
21/07/12	01:55							CAS REF - 4801849	
21/07/12	03:48		9/8 @					Drunk female has head injury Police request to monitor male given dispersal notice.	2012 214
22/07/12	02:03		9/13 @	80 22/07/12 @			Market Street	Male with 2 females. He is covered in blood.	2012 215
22/07/12	01:30			311 22/07/12 @	LN/03906/12-5		Market Street Ciros	Fight and runners. Persons refusing details Mobile phone stolen from back pocket.	2012 216 2012 217
27/07/12	23:50		10/8 @				The Lamb Ashby	Victims mobile phone stolen from trouser pocket whilst in nightclub. Fight outside the Lamb. Staff requested the police. Police informed	2012 218
27/07/12	23:52			945 27/07/12 @			Lamb	TV06 reporting domestic at location	2012
28/07/12	02:58		11/1 @				Market Street	Police with males on Market Street	2012 219
28/07/12	03:35		11/5 @				The Mews Ashby	Male urinating in public place	220 2012
28/07/12	23:30			356	LN/04057/12-1	18157	Ciros	Caller assaulted last night just after	2012 221

MARKET ST INCIDENTS - July 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
				28/07/12 @				midnight by a known female and male name not known. Connected to linked incident LEP-240712-0501	222
								Victim in nightclub when he is approached by a male and female who hit him around the face and head. Minor injuries sustained.	
								Victim assaulted inside premises by his ex-girlfriend's sister and an unknown male. Minor facial injury sustained.	
29/07/12	00:46			12/1 @			Ciros Ashby	Door staff with males in the Ashby fish bar. All seems calm	2012 223
29/07/12	00:56			12/3 @			Bunka club Ashby	From police reports of male with head injury from Bunka club	2012 224
29/07/12	02:53			12/9 @			Market Street	Aggressive group	2012 225

MARKET ST INCIDENTS - August 2012

APPENDIX.9

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
Date	Incident Time	TEN Y/N	CCTV	Command & Control	CIS	Innweb	Location	Comments	URN
03/08/12	22:48		1/12 @				The Lamb	Request from the Lamb to the Bulls head to refuse 2 males. Now have been refused. Male is now arguing with a female outside Bulls Head	2012 226
04/08/12	00:30			491 06/08/12 @	LN/04181/12-2		Ciros	Handbag stolen whilst at club  Victim was dancing on the dance floor and she had her bag next to her feet. Unknown persons have stolen victims bag.	2012 227
04/08/12	02:31		3/10 @				Market Street	Male on Market Street with a bottle outside HSBC	2012 228
04/08/12	02:42		3/12 @				Ciros	Police go into Ciros come out with a male has been detained other male arguing with police. Now female detained	2012 229
04/08/12	02:55		3/16 @				North Street	Request to monitor a Red BMW parked North Street car park. Possibly drunk in charge. If car is driven away. registration is X128 LCY	2012 230
05/08/12	01:13		4/3 @				Ciros	Police run over to Ciros bring out 2 males. detained. No radio contact from door staff	2012 231
05/08/12	02:18		4/10 @				Ciros	2 males arguing outside Ciros. Police now moved them on	2012 232

MARKET ST INCIDENTS - August 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
05/08/12	03:05		4/15 @				Market Street	Request from police to monitor 3 males on Market Street	2012
10/08/12	23:56		5/19 @				Ashby Grill	Reg number (VRM) parked on the crossing whilst visit to grill.	2012
11/08/12	00:13		6/1 @				Ciros	2 males come from Ciros. One very drunk falls on his face in the road.	234
11/08/12	01:21		6/6 @				Ciros	Male come out of Ciros now arguing with door staff. Police now with him	2012
11/08/12	01:28		6/9 @				Market Street	Very drunk male now in the door way of Peacocks	236
11/08/12	02:13		6/12 @				Ciros	Male come out of Ciros very drunk. Came close to falling under a HGV. Police with him.	2012
11/08/12	03:04		6/19 @				Ciros	Aggressive male outside Ciros	238
12/08/12	02:15		7/5 @				Market Street	Request to monitor female being sick, now moved on no footage.	2012
12/08/12	03:37		7/13 @				Market Street	2 males and 2 females on Market Street	240
18/08/12	00:56		8/1 @				Bulls Head	2 females 1 arguing with door staff. Now moved on.	241
									2012



MARKET ST INCIDENTS - August 2012

Date	Time	TEN	CCTV	C & C	CIS	Imweb	Location	Comments	URN
18/08/12	02:24		8/12 @				Ciros	Female come from Ciros arguing with male. All now silent	242 2012
18/08/12	03:02			120 18/08/12 @			Market Street	2 males fighting outside the Co Op. Area search no trace	243 2012
18/08/12	03:37			138 18/08/12 @			Ashby fish bar	Ambulance requesting police presence. Report of a 23 year old male collapsed. Advised by member of public male kicking off.	244 2012
19/08/12	01:26		9/6 @				Ciros	Very drunk female on Market Street with a male seem to be arguing.	245 2012
25/08/12	02:44			96 25/08/12 @	LN/04496/12-2	18431	Ciros	Police with male who has been assaulted. Minor injuries to his face and hand. Ambulance requested.  Male assaulted by suspects inside nightclub  Male assaulted on the dance floor inside the premises. Two males arrested. One offender charged with Common Assault and appearing at Hinckley Magistrates Court on 11/9/12.	246 2012
26/08/12	01:03			44 26/08/12			Market Street	Caller reporting that rival taxis are parking on the path in the	247 2012

MARKET ST INCIDENTS - August 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
26/08/12	02:14			@ 91 26/08/12 @			Market Street	Market Place. Police with male who has cut above right eye. Ambulance requested. Male was seen to fall over several times.	248 2012 249
26/08/12	03:00				LN/4559/12-2		Market St	Taxi driver refuses to take fare as he is already booked. Male then kicks out at taxi as it drives off causing damage to rear nearside panel.	2012 250
31/08/12	23:13		10/4 @				Bunka Club Ciros	2 males arguing with door staff. Now gone to <u>Ciros</u> . Refused.	2012 251
31/08/12	23:37			826 31/08/12 @	LN/04617/12-7	18432	The Lamb	Call from Ambulance. 33 year old male has been glassed. Head injury bleeding.  Male is in pub with friends when a fight starts on the dance floor. Whilst trying to separate both parties victim is hit on the head by unknown male from behind with a glass which smashes and the suspect hits the male again to the head causing deep gash to head.  Male inside the premises when he is hit over the head by a bottle. Conveyed to hospital to receive treatment for his injuries.	2012 252

MARKET ST INCIDENTS -- August 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
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SATURATION ZONE INCIDENTS - Sept 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
01/09/12	00.10		1/11				Ashby	Obs for 2 males in pink polo shirt other in chq shirt red in Ashby area if seen inform control.	2012
01/09/12	02.37		@				Ciros	Monitoring police go into Ciros and remove 2 males	253
02/09/12	00.32		2/15				Ciros	Monitoring door staff at Ciros with male on floor	2012
02/09/12	01.38		@				Market St	Monitoring a very drunk male on Market St	254
07/09/12	23.35		3/3				Lamb	Request Ciros not to allow a drunk female in now refused.	2012
08/09/12	23.46		@				Lamb	Monitoring 4 males pushing and arguing outside Lamb now refused gone in to the Bunka Club	255
08/09/12	23.50		5/1				Bunka	Monitoring a male arguing with the door staff at Bunka	2012
09/09/12	00.00		@				The loft Ciros?	Caller states she was assaulted by a female after what she believes was a disagreement with the suspects daughter. Caller was knocked to ground. Police made contact believe not as reported.	258
									259
									2012
									260

SATURATION ZONE INCIDENTS - Sept 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
09/09/12	00.05		5/6	@			Ciros	Monitoring 2 very drunk males on Market St now have gone into Ciros no contact with staff.	2012 261
09/09/12	00.19		5/9	@			Ciros	Monitoring male refuse in ciros now arguing	2012 262
09/09/12	00.23		5/11	@			South St	Monitoring 2 males 1 very drunk blood on his face arguing with door staff now in van (VRM) police aware	2012 263
09/09/12	00.40		5/15	@			Ciros	Monitoring 2 males arguing with the Ciros door staff	2012 264
09/09/12	01.22		5/17	@			Lamb	Request CAS for a female with broken ankle and very drunk.	2012 265
09/09/12	01.31		5/19	@			Market St	Police request for me to monitor a very drunk female with a male	2012 266
09/09/12	01.43		6/1	@			Ciros	Monitoring 2 drunk males outside Ciros	2012 267
09/09/12	02.23		6/3	@			Ciros	Monitoring a very drunk female just come from Ciros	2012 268
14/09/12	19:23			614 14/09/12 @			South Street	Youths rolling spliff up.	2012 269

SATURATION ZONE INCIDENTS - Sept 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
14/09/12	21.20		7/1				North St	Monitoring a group of teenage males with foam on North St	2012 270
14/09/12	22.23		@ 7/3				Market St Co op	Request police in the Co op to cover the floor whilst the staff go to the back.	2012 271
14/09/12	22.26		7/13				Market St	Monitoring 3 known males from Coalville on Market St now gone into Brook St	2012 272
14/09/12	22.28		@ 7/16				The Mews	Police request me to monitor down the Mews.	2012 273
14/09/12	23.13		@ 8/1				Bath St	Police request me to monitor a group of males on Bath St	2012 274
14/09/12	23.21		@ 8/3				Market St	Police request me to monitor a male and female on Market St	2012 275
15/09/12	00:47		@ 8/20 & 9/1	47 15/09/12 @	LN/04862/12-6		Market Street	Report of an assault on Market St nothing on camera and none of the pubs have seen anything  Friend has been assaulted by known male.  Victim states he was punched to the head by 2 males.	2012 276
15/09/12	02.37		9/11				Market St	Monitoring 2 females on one of the rides on the fair.	2012

SATURATION ZONE INCIDENTS - Sept 2012

Date	Time	TEN	CCIV	C & C	CIS	Innweb	Location	Comments	URN
15/09/12	21:00		@		LN/4874/12-6 @		Market Street	Elderly lady found slumped in the street. Female appears confused. Member of the public takes lady home.	277 2012
15/09/12	21:46		10/1 @				Bowling Green	Monitoring a group of males with Carling on the Bowling Green area now towards Smisby Rd	2012 279
22/09/12	02:21		11/8 @				Ciros	Monitored an aggressive male on Market St	2012 280
22/09/12	23:28		12/16 @				South St	Noticed a drunk/ distressed male	2012 281
22/09/12	23:42		12/18 @				Ciros	Noticed a drunk male outside Ciros	2012 282
23/09/12	01:17		13/7 @				Ciros	Via police monitored aggressive male with door staff and officers	2012 283
23/09/12	01:30		249 23/09/12 @		LN/05010/12-0		Market Street	Caller reporting robbery. Following being attacked.  Four males walking through alleyway when they are set upon by other males and personal property stolen.	2012 284
23/09/12	01:57		13/13				Ciros	Via police monitored male on request	2012

SATURATION ZONE INCIDENTS - Sept 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
23/09/12	02:31		@ 13/17				Burger Van	Requested to monitor the burger van area	285 2012
29/09/12	01:05		@ 14/14				Market St	Police given a Section 27 to IC1 male in plice van & asked to monitor. Said male left in taxi NFA.	286 2012
29/09/12	02:20		@		LN/5078/12-8 @		Market Street	Verbal altercation between 2 groups. Suspect then throws a punch at victim hitting him on the left cheek causing redness.	2012 288
29/09/12	02:30			277 29/09/12 @	LN/05083/12-7		Queens Head	Theft of mobile phone.	2012
29/09/12	03:13			115 29/09/12 @			Market Street	Victim left phone in bag on bar. Phone then found missing. Believed stolen.	289
29/09/12	21:33	Y Citros and VIP.	15/12	744 29/09/12 @	LN/05091/12-5		Bulls Head	Adult male has fallen over. Got a gash to his nose. Ambulance requested.	2012 290
		00:00 - 04:00						IC1 male detained with quantity of drugs, police informed and said male arrested.	2012
								Bulls head requesting assistance male found with large amount of drugs.	291
								Male is detained by door staff	



SATURATION ZONE INCIDENTS - Sept 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
29/09/12	22:35	Y	16/1	791 29/09/12 @			Market Street	<p>at Bulls Head in the toilets where he is believed to have taken cocaine. Police searched the male and found a bag of vegetable and green matter in his jacket pocket.</p> <p>Male found by door staff in the toilets of the premises with what they believe to be a quantity of drugs.</p> <p>Male searched by police officers and found to be in possession of vegetable matter and white powder.</p> <p>Caution for possession of controlled substance later administered.</p> <p>Staff a White Hart assaulted and detained said male.</p> <p>Control informed then at 22.30 they requested CAS as male coughing blood control informed. Police on screen 22.33 male treated and given dispersal at 23.08 and left via taxi at 23.20.</p> <p>Male coughing blood outside White Hart. Ambulance</p>	2012 292

SATURATION ZONE INCIDENTS - Sept 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
30/09/12	01:00	Y Ciros and VIP 00.00 - 04.00		129 30/09/12 @	LN/05108/12-7:		Ciros	requested. Theft of handbag. Handbag placed on bar whilst placing an order. Victim found out it was missing after being served.	2012 293
30/09/12	01:00	Y Ciros and VIP 00.00 - 04.00		162 30/09/12 @	LN/05162/12-3	18576	Queens Head	Reporting assault. Victim is a DJ at location. As she tries to collect her belongings something happens and the next minute she is escorted out of the hotel and being assaulted on the street. Female alleges that she is assaulted by premises staff.	2012 294
30/09/12	02:19	Y Ciros and VIP 00.00 - 04.00	16/10	79 30/09/12 @		18577	Queens Head	Female collapsed. Believe drink spiked. Ambulance requested but female refused to co operate Asked to monitor "poorly" female outside Ciros she was taken inside to await CAS at 02.22. 18 year old male found.	2012 295

SATURATION ZONE INCIDENTS - Sept 2012

Date	Time	TEN	CCTV	C & C	CIS	Innweb	Location	Comments	URN
								collapsed in premises whilst at TEN event. Believed to have had drink spiked.	

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
12/11/11	01.45	Y CIRO S 02.00- 03.00 12/11/ 11		65 OF 12/11/11 @			Ciros Market St	NO CCTV LOGS RECEIVED FOR THIS TEN Complaint of assault by doorstaff on being ejected. On re contact, declined to follow up.	TEN 85
12/11/11	02.00	Y CIRO S 02.00- 03.00 12/11/ 11			LN4807/11-6		Bulls Head Market St	Damage to small leaded window at front of public house.	TEN 86
XXXXXXXX	XXX	XXX	XXX	XXXXX	XXXXXXXX	XXXX	XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	XX

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	inweb	Location	Comments	URN
04/12/11	00.28	Y CIRO S 01.00- 03.00 04/12/ 11	20/12 @				Ciros Market St	Monitored male ejected from Ciros	TEN 87
04/12/11	00.56	Y CIRO S 01.00- 03.00 04/12/ 11	20/13 @				Ciros Market St	Fight outside, doorstaff dealt	TEN 88
04/12/11	02.11	Y CIRO S 01.00- 03.00 04/12/ 11	20/18 @	84 of 04/11/12.			Ciros Market St	Fight inside, police attended, NTR Call to fight, no trace. Believed malicious.	TEN 89
04/12/11	02.25	Y CIRO S & VIP	20/19 @				Market St	Noticed female drunk on the floor. monitored	TEN 90

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCIV	C & C	CIS	Inweb	Location	Comments	URN
09/12/11	23.35	01.00-03.00 04/12/11			LN5289/11-8 @		Ciros Market St	Female was removed from Ciro's nightclub by doorstaff. Attempted to get back in to club, claiming her property was inside. Then asked to leave Market St by officers, but she refuses and repeatedly swears at officers.  Refused PND, charged to court with Section 5 POA	TEN 91
10/12/11	00.54	Y 00.01 0300 VIP 10/12/11	21/4 @		LN5290/11-5		Market St	Monitoring a male on Market St no clothes only trainers on his feet arrested outside Ciro's.  Male arrested but later released no charge as "not in the public interest" to prosecute.	TEN 92
10/12/11	01.41	Y 00.01 0300 VIP 10/12/11	21/8 @				CIRO'S	Monitoring a male and female arguing on Market St male now punched a glass window. Male arrested.	TEN 93
10/12/11	02.09	Y	21/12				Market	Monitoring male and female arguing	TEN

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCIV	C & C	CIS	Inweb	Location	Comments	URN
		00.01 - 0300 VIP 10/12/ 11	@				St		94
10/12/11	02.17	Y 00.01 - 0300 VIP 10/12/ 11	21/14 @	91 of 10/12/11			Ashby Grill Market St	Monitoring police with males on Market St re a fight outside Ashby Grill 1 male detained  "Fight" -- 1 male arrested for drunk and disorderly, no crime report.	TEN 95
10/12/11	02.25	Y 00.01 - 0300 VIP 10/12/ 11	21/17 @				Ciros Market St	Monitoring male arguing with door staff outside Ciros. Police now with him.	TEN 96
XXXXXX	XXX	XXX	XXX	XXXXXX	XXXXXX	XXXXXX	XXXX	XXXXXXXXXXXXXXXXXXXX	XX

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
11/12/11	00.41	Y CIRO S 00.01 - 03.00 11/12/ 11	22/1 @				Market st	Monitoring police on Market St arresting a male	TEN 97
11/12/11	01.02	Y CIRO S 00.01 - 03.00 11/12/ 11	22/3 @				Ciros	Monitoring very drunk male outside Ciros very drunk.	TEN 98
11/12/11	01.17	Y CIRO S 00.01 - 03.00 11/12/ 11	22/5 @				Ciros	Monitoring male arguing with door staff and a female now others arguing	TEN 99



SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
11/12/11	01.29	Y CIRO S 00.01 - 03.00 11/12/ 11	22/8 @				Ciros	Monitoring male and female arguing with 3 door staff out side Ciros police now with them	TEN 100
11/12/11	01.58	Y CIRO S 00.01 - 03.00 11/12/ 11	22/11 @				Ciros	Monitoring a drunk male arguing with door staff outside Ciros	TEN 101
11/12/11	02.06	Y CIRO S 00.01 - 03.00 11/12/ 11	22/13 @				Ashby Grill Market st	Monitoring male in doorway of Ashby Grill punching something or someone now on Market St and started a fight with other male now arrested.	TEN 102
11/12/11	02.10	Y CIRO S 00.01	22/18 @	83 of 11/12/11			Market st	Request to monitor an aggressive male (name given) on Market St. Request from CCTV to assist doorman	TEN 103

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
		03.00						outside the Market. Linked due to time.	
		11/12/11							

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
XXXXXX	XXX	XXX	XX	XXXXX	XXXXXXXX	XXXX	XXXX	XXXXXXXXXXXXXXXXXXXX	XX
17/12/11	00.00	Y CIRO S 17 - 18/12/ 11 00.01 - 03.00		335 of 17/11/11 @ Reported later	LN5437/11-6		Bulls Head	Theft of phone  Theft of phone, no further enquiries	TEN 104
17/12/11	00.27	Y CIRO S 17 - 18/12/ 11 00.01 - 03.00	23/8 @				Lamb	Person taken by ambulance from the rear of the Lamb pub.	TEN 105
17/12/11	01.31	Y CIRO S 17 - 18/12/ 11	23/16 @				Ciros	Monitored male throw a road cone into Ciros. Officers at scene dealt	TEN 106

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
17/12/11	01.46	00.01 03.00 Y CIRO S 17 - 18/12/ 11 00.01 03.00	23/8 @				Market St	Monitored aggressive male with police	TEN 107
17/12/11	03.14	Y CIRO S 17 - 18/12/ 11 00.01 03.00		140 of 17/12/11 @	LN5433/11-4		Market St CIROS	Male with head injury has been punched. 2 males arrested, 1 released. Male arrested sus GBH.. No ambulance available, police transport injured party to Burton hospital on blue lights.  Consultant at A& E no immediate concerns.  Crime LN 5433/11-4  Established that words were exchanged in Ciros prior to altercation in street.	TEN 108
17/12/11	04.00	Y CIRO			LN5444/11-1		Market St	Offender received caution for ABH. Male takes friend's car without consent and whilst under the influence of alcohol.	TEN 109

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
18/12/11	00.46	S 17- 18/12/ 11 00.01 - 03.00	24/8 @	50 of 18/12/11 & 68 of 18/12/11	@ LN5645/11-8		Ciros & Contine ntal	Charged TWOC and drink drive.  Altercation between door staff and 2 x males monitored on to the Continental.  Male reports being pushed by doorstaff and hand now hurts because of this.  Later attended police station and made negative statement - has broken wrist.  Crime report for GBH - no action as aggrieved makes negative statement. Confirmed incident occurred at Ciros.  Linked as 2 <sup>nd</sup> C&C reference is from the same person but now says it happened at Continental.	TEN 110
18/12/11	00.58	Y CIRO S 17-		54 of 18/12/11 @			Market St	Taxi driver reports 2 females have got in to taxi but do not know where they want to go. They have refused to get out, could be drunk. Been in vehicle 30 mins.	TEN 111

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
		18/12/ 11 00.01 - 03.00						Females family arrived and assisted with location, police no longer required.	
18/12/11	01.30	Y CIRO S 17- 18/12/ 11 00.01 - 03.00			LN5454/11-5		Ciros	Theft of phone from handbag	TEN 112
XXXXX	XXX	XXX	XXX	XXXX	XXXXXXX	XXXX	XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	XX

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
24/12/11	00.33	Y Ciros 00.01 03.00 24/12// 11	25/4 @					Monitoring very drunk male on Market St	TEN 113
24/12/11	00.40	Y Ciros 00.01 03.00 24/12// 11	25/6 @	21 of 24/12/11	LN5577/11-9		Lamb Market St	Monitoring police with male re a broken window at the Lamb  Dealing with damage to window of estate agents (originally believed to be part of the Lamb) - indicates that a male has been arrested.  Mlae becomes angry and headbutts window of estate agent causing glass to break.  Dealt with via restorative justice - male paid for window.	TEN 114
24/12/11	00.52	Y Ciros 00.01 03.00 24/12//	25/10 @				Market St	On call from L/C request to monitor male on Market St has been given a order to leave Ashby	TEN 115

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CJS	Inweb	Location	Comments	URN
24/12/11	00.58	11 Y Ciros 00.01 03.00 24/12// 11	25/13 @				South St	Possible fight starting with a group of C/V nominals	TEN 116
24/12/11	01.02	Y Ciros 00.01 03.00 24/12// 11	25/15 @				Lamb Market St	Male detained outside the Lamb monitoring	TEN 117
24/12/11	01.03	Y Ciros 00.01 03.00 24/12// 11	25/17 @		LN5590/11-6		The Bull	Male arrested outside the Bull not sure what for  Suspect became very abusive in street towards passers by and door staff.	TEN 118
24/12/11	01.07	Y Ciros 00.01 03.00 24/12// 11	25/19 @				The Lamb	Dealt with by Section 5 public order ticket. Monitoring (named individual) outside the Lamb request from police	TEN 119



SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
24/12/11	03:00	Y Ciros 00.01 - 03.00 24/12// 11		226 of 28/12/11 @ Reported later	LN5644/11-5			Theft of phone from handbag	TEN 120
24/12/11	03:26	Y Ciros 00.01 - 03.00 24/12// 11		113 of 24/12/11 @			Market St	Complains of threats by known female in "club" - not specified - on Market St. Followed up with complainant, no further action requested.	TEN 121
XXXXXXXX	XXX	XXX	XXX	XXX	XXXXXXXX	XXXX	XXXX	XXXXXXXXXXXXXXXXXXXX	XX

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
25/12/11	01.02	Y Ciros 00.01 03.00 25/12/ 11	26/4 @				Ciros	Monitoring male drunk and refused entry to Ciros police now with him	TEN 122
25/12/11	01.22	Y Ciros 00.01 03.00 25/12/ 11	26/6 @				South st - Market St	Request to monitor male on South St now on market St	TEN 123
25/12/11	02.00	Y Ciros 00.01 03.00 25/12/ 11		398 of 25/12/11 @ Reported later	LN5605/11-2		Ciros	Males states he appears to have had his wallet stolen whilst in Ciros  Whilst in busy club had wallet stolen from his trousers.	TEN 124
25/12/11	02.34	Y Ciros 00.01 03.00	26/8				Market St	Monitoring female arguing with a male outside Ciros - Ashby Grill	TEN 125

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
25/12/11	03.00	25/12/11 Y Ciros 00.01 - 03.00 25/12/11		183 of 27/12/11 @ Reported later	LN5649/11-0		Lamb Bulls head Ciros	Male reports he was in Ciros, can't remember leaving. Woke up in an alleyway near Buildbase and his trousers and trainers were missing. He has some scratches on his arms these may have been caused by him falling over. He has no injuries otherwise - he doesn't appear to have been attacked.  Investigation carried out in to use of missing bank cards. Has been able to track back with friends and the transactions were made by him. Missing property never came to-light, undetected theft.	TEN 126
25/12/11	03.33	Y Ciros 00.01 - 03.00 25/12/11		109 of 25/12/11 @	LN5613/11-0		Market St	Injured party of assault states that he and others were set upon by a group near CIROS - the I/P made his escape by driving a taxi a short distance away up Market St.  Attempts to re contact I/p to follow this report up properly failed. Crime report LN5613/11-0 entered to record common assault.  "altercation in street leads to I/p suffering nose bleed" Crime report details efforts to obtain an account from victim. Filed NFA due to lack	TEN 127

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
XXXXXX	XXX	XXX	XXX	XXXXX	XXXXXX	XXXXX	XXXX	of cooperation. XXXXXXXXXXXXXXXXXXXXXXXXXXXX	XX
27/12/11	01.00	Y Ciros & VIP 00.01 - 03.00 27/12/ 11			LN5622/11-1		Ciros	No CCTV LOGS at this time for this TEN  Common assault on male by ex partner using bottle and fists in club.  Omplaint withdrawn	TEN 128
XXXXXX	XXX	XXX	XXX	XXXXX	XXXXXX	XXXXX	XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	XX

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
09/03/12	22.22	Y Ciros & VIP 00.01 - 03.00 10/03/ 12	27/10 @				Lamb	Monitored male with door staff	TEN 129
09/03/12	23.17	Y Ciros & VIP 00.01 - 03.00 10/03/ 12	27/15 @				Lamb White Hart	Monitored male from the Lamb into the White Hart, Male smashed a pint glass	TEN 130
10/03/12	01.18	Y Ciros & VIP 00.01 - 03.00 10/03/ 12	27/20 @				Ciros	Monitored male with Door staff and officers	TEN 131
10/03/12	01.44	Y Ciros	28/1				Market St	Monitored traveller males into a taxi	TEN 132



SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

URN

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
06/04/12	23.15	Y Ciros & VIP 00.01 - 03.00 07/04/ 12	29/5 @	817 of 06/04/12			Bulls Head	Male threw a bottle over the bar at staff. Door staff detained male police on route  Male dispersed S27 for drunken behaviour, no crime report required.	TEN 134
07/04/12	01.09	Y Ciros & VIP 00.01 - 03.00 07/04/ 12	29/9 @	40 of 07/04/12			Market St  Confine ntal (Bunka)	Monitoring males, fighting on Market St  Fight on Market ST, outside Coop.  Just a scuffle after drinking at Continental Bar, Dispersed now, no complaints	TEN 135
07/04/12	01.22	Y Ciros & VIP 00.01 - 03.00 07/04/ 12	29/10 @				Lamb	Reports of males urinating outside the Lamb	TEN 136

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	OCTV	C & C	CIS	Inweb	Location	Comments	URN
07/04/12	01.43	12 Y Ciros & VIP 00.01 03.00 07/04/ 12		55 of 7/4/12			Contine ntal (Bunka)	"FIGHT" Require mobile down the Continental PII Continental is closed now, no offences bar now closed.	TEN 137
XXXXXX	XX	XXX	XXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	XX

*A*



SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

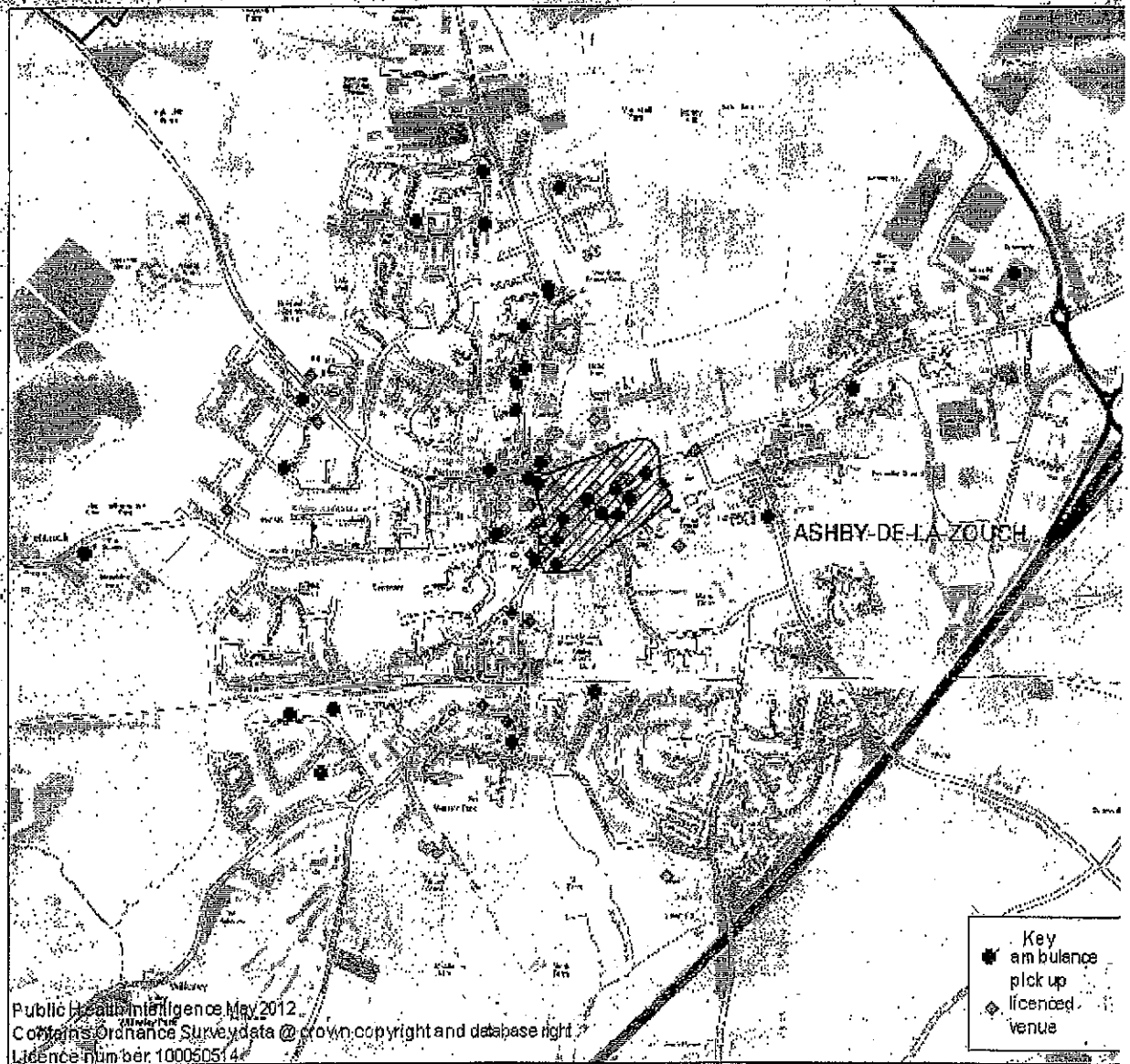
Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
29/09/12	21.37	Y Ciros & VIP 00.00 - 04.00 30/09/ 12		744 OF 29/9/12	LN5091/12-5		Bulls Head	NO CCTV LOGS FOR THIS DATE YET  From CCTV, Bulls Head requesting assistance, ale with large amount of drugs found. LN5091/12-5 refers.  White powder and green vegetable matter located in Male's jacket.  Admits possession for personal use. Cautioned.	TEN 138
29/09/12	22.35	Y Ciros & VIP 00.00 - 04.00 30/09/ 12		791 of 29/09/12  @			White Hart	Male coughing up blood, CAS required. TV06 (CCTV) suggest male was restrained by door staff.  Male checked over by CAS and then dispersed form Town.	TEN 139
30/09/12	01.00	Y Ciros & VIP		162 of 30/09/12  @	LN5162/12-3		Ciros	Female reports she was a DJ at location. A verbal argument took place when she went to get her headphones and personal items from behind the DJ station.	TEN 140

SATURATION ZONE INCIDENTS DURING TEMPORARY EVENTS

Date	Time	TEN	CCTV	C & C	CIS	Inweb	Location	Comments	URN
30/09/12	02.00	Y Ciros & VIP 00.00		129 of 30/9/12 @ Reported later	LN5108/12-7		Ciros	<p>She was not able to retrieve the items and then was removed from the building by staff there thrown to the ground and then held on the ground while being beaten up. She has bruises and grazes to parts of her body from the attack/assault</p> <p>Still under investigation</p> <p>Female reports theft of bag whilst in club</p> <p>Handbag placed on bar whilst placing an order by the victim realised was missing after being served</p>	TEN 141
30/09/12	02.19	Y Ciros & VIP 00.00		79 of 30/09/12			Ciros	<p>Reporting female 18 years collapsed conscious and breathing believed drink spiked.</p> <p>CAS have dealt female refused.</p> <p>18 year old female found collapsed in premises whilst at TEN event</p>	TEN 142

# APPENDIX.12

Ashby de la Zouche showing alcohol flagged ambulance pick-ups and licenced venues, Apr-Oct 2012



Nathan Brown appeared before Hinckley Magistrates court on 4th Sept 2012 at 10am. This was in relation to committing an unauthorised licensable activity committed on 7/4/2012 Easter.

DPS was warned his license did not cover the event he was running and warned by NWLDC, Police and his own solicitor to promote the event.

Officers undertook a Test Purchase operation on the date and Brown was reported for summons as he ignored all advice and continued with the event.

He was convicted at Court and his Personal Lic was suspended for 28days (until 2/10/2012). additionally he was given a £5K personal fine, £85 court costs & £15 victim charge.

I have evidence, that shows the Bunka premises open on 29/9/12, where live entertainment was being played after 2am. This is subject of current enquires and I feel is relevant for the panel to be aware of, as this is in breach of the premises license.

This breach occurred whilst the owner Nathan Brown was on the premises.

This breach has occurred during the suspension of Nathan brown as a personal license holder and as a result DPS.

This breach shows a total disregard for licensing legislation and does nothing to support the license objectives. Indeed this undermines the license objectives and so is relevant to the hearing.

Nathan Brown will himself say that he was open beyond the license hours as the live group played beyond 2am.

I submit this report for your information.

Mark Watson

PS531

Coalville

**SID 32207 (Alcohol)**

Event date: 20/10/2012 Event Time: 02:01 - 03  
Hearing Date: LA: North West Leicester DC Admin:  
Objection: Notice Rcd: 08/10/2012  
Event: BUNKA, Ashby, 20/10/12, (Mark Lewis). Night club event.  
Applicant: MR MARK LEWIS  
Position:  
Officers: THOMSON Graeme, WATSON Mark  
Notes: 09/10/12 - TENS OBJ notice given.

**SID 31637 (Alcohol)**

Event date: 24/08/2012 - 27/08/2012 Event Time: 22:00 - 03  
Hearing Date: LA: North West Leicester DC Admin:  
Objection: Notice Rcd: 13/08/2012  
Event: Bunka, Ashby-De-La-Zouch, 24/08/2012 - 27/08/2012, (Nathan Brown). Party Event.  
Applicant: MR NATHAN WESLEY BROWN  
Position:  
Officers: THOMSON Graeme, WATSON Mark  
Hello

We have informed the management that this will be objected to. During the conversation the manager has agreed to Sat morning of 3am.

I have agreed this and he will be signing the amended TEN today.

I will forward this once completed.

Can Inn Web be updated that we were going to object, but have agreed the timing.

Notes:

.Submitted for information.

Mark Watson

Ps531

NW

LN4559/12-2 Sund 26/8/12 Male kicks taxi when refused fair 03.10am in market street

**SID 31547 (Alcohol)**

Event date: 12/08/2012 Event Time: 02:01 - 03  
Hearing Date: LA: North West Leicester DC Admin:  
Objection: Notice Rcd: 03/08/2012  
Event: BUNKA, Ashby, 12/08/12 (Nathan Brown) Party Event  
Applicant: MR NATHAN WESLEY BROWN  
Position:  
Officers: THOMSON Graeme, WATSON Mark

LATE TEN

Notes:

CCTV 03:37 HRS Monitoring male and female on market street

**SID 31178 (Alcohol)**

Event date: 28/07/2012 - 29/07/2012 Event Time: 02:00 - 03  
Hearing Date: LA: North West Leicester DC Admin:  
Objection: Notice Rcd: 02/07/2012  
Event: BUNKA, Ashby, 28/07/12 - 29/07/12 ( Nathan Brown) Party (Cream Classics)  
Applicant: MR NATHAN WESLEY BROWN  
Position:  
Officers: THOMSON Graeme, WATSON Mark  
This TENS has been amended as per the Agreement by PS 531 Watson to amend the Date and Hours.

Notes:

Cctv 4 incidents on cctv log

**SID 30780 (Alcohol)**

Event date: 03/06/2012 - 05/06/2012 Event Time: 21:00 - 02  
Hearing Date: LA: North West Leicester DC Admin:  
Objection: Notice Rcd: 31/05/2012  
Event: BUNKA, Ashby, 03/06/12 - 05/06/12 ( Nathan Brown) Party  
Applicant: MR NATHAN WESLEY BROWN  
Position:  
Officers: THOMSON Graeme, WATSON Mark  
Notes:

**SID 30229 (Alcohol)**

Event date: 06/05/2012 - 07/05/2012 Event Time: 22:30 - 02  
Hearing Date: LA: North West Leicester DC Admin:  
Objection: Notice Rcd: 20/04/2012  
Event: Continental Music Bar and Cafe ( new name BUNKA), Ashby, 06/05/12 - 07/05/12, ( Nathan Brown) Party  
Applicant: MR NATHAN WESLEY BROWN  
Position:  
Officers: THOMSON Graeme, THORNLEY Andy, WATSON Mark  
Notes:

**SID 29886 (Alcohol)**

Event date: 08/04/2012 - 09/04/2012 Event Time: 22:30 - 02  
Hearing Date: LA: North West Leicester DC Admin:  
Objection: Notice Rcd: 21/03/2012  
Event: Continental Music Bar and Cafe, Ashby, 08/04/12 - 09/04/12, ( Nathan Brown) Club Night  
Applicant: MR NATHAN WESLEY BROWN  
Position:  
Officers: THOMSON Graeme, ARJOO Mark, WATSON Mark  
Notes: LN1778/12-3 section 5 public order outside another nightclub in market street 03:00hrs

**SID 29246 (Alcohol)**

Event date: 05/02/2012 Event Time: 02:00 - 03:00  
Hearing Date: LA: North West Leicester DC Admin:  
Objection: Notice Rcd: 18/01/2012  
Event: Continental Music Bar and Cafe, Ashby, 05/02/12, ( Nathan Brown) Extended Hours  
Applicant: MR NATHAN WESLEY BROWN  
Position:  
Officers: THOMSON Graeme, SIHOTA Peter  
Notes:

**SID 29773 (Alcohol)**

Event date: 07/04/2012 Event Time: 02:00 - 03:00  
Hearing Date: LA: North West Leicester DC Admin: Adjourn: N  
Objection: Notice Rcd: 13/03/2012  
Event: Continental Music Bar and Cafe, Ashby, 07/04/12, ( Nathan Brown) Official Opening Night - Club N  
Applicant: MR NATHAN WESLEY BROWN  
Position:  
Officers: THOMSON Graeme, WATSON Mark  
Notes: App amended to reduce time from 5.00am to 03:00am

**SID 29760 (Alcohol)**

Event date: 07/04/2012 Event Time: 02:00 - 05:00  
Hearing Date: LA: North West Leicester DC Admin: Adjourn: N  
Objection: Notice Rcd: 09/03/2012  
Event: Continental Music Bar and Cafe, Ashby, 07/04/12, ( Nathan Brown) Official Opening Night - Club N  
Applicant: MR NATHAN WESLEY BROWN  
Position:  
Officers: THOMSON Graeme, ARJOO Mark, WATSON Mark  
Notes: 13/03/12 - Previous application withdrawn due to Police Objection process- this now the amended application.

**SID 31860 (Alcohol)**

Event date: 16/09/2012 Event Time: 02:31 - 04:00  
Hearing Date: LA: North West Leicester DC Admin: Adjourn: N  
Objection: Notice Rcd: 04/09/2012  
Event: BUNKA, Ashby, 16/09/2012, (Nathan Brown), Night club event.  
Applicant: MR NATHAN WESLEY BROWN  
Position:  
Officers: THOMSON Graeme, WATSON Mark  
LATE TEN  
Notes: 07/09/12 - Police Obj put in therefore as a late TENS Counter Notice issued- Event can no longer go ahead. ( See Core DMS for further info)rn.



SID 31881

Hearing Date:

LA:

North West  
Leicester DC

Admin:

Adjourn: N

Result:

Type: Vary DPS

Version:

Objection:

No Objection:

Notice Rcd: 06/09/2012

Plan Date:

Details:

Vary DPS - Mark Lewis

Applicant:

Position:

Notes: